

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: January 10, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Mike Steeno, Trustee, Dave Solda, Trustee

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made by Steeno, second by Giuliani, to approve the agenda as presented. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes of December 13th meeting: Motion by Steeno, second by Solda, to approve minutes as presented. All ayes. Passed 5-0.
5. Financial report: reports for December were reviewed.
6. Bills for approval: list of bills to be paid was discussed. Motion by LaValley, second by Solda, to pay bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a. Hunting on township land behind cemetery: no action taken
 - b. FY2022/2023 budget: several projects were discussed including replacing windows on first floor of the town hall, repairing/replacing sidewalks at town hall, remodel dugouts at ballfield, and repairing handrails on the post office handicap ramp. Other items discussed were new lawnmowers for the cemetery, new pc for clerk, updated quote for this year's roadwork on River Meadows Lane and Old U.S. 8, and raises for employees/board members. Along with discussion of new lawnmowers, the board is looking into putting 3 old lawn tractors out for sale to the highest bidder in the spring. Motion was made by Giuliani, second by Steeno, to accept the new, higher bid for the River Meadows Lane and Old U.S. 8 road project. Roll call vote: LaValley - aye; Giuliani - aye; Byczek - aye; Solda - aye and Steeno - aye. Nays: none. Passed 5-0
8. NEW BUSINESS:
 - a. Cemetery rates for FY2022/2023: discussed how much rates should be raised. No action taken at this meeting.
 - b. 2022 Scrap Tire Grant -Great American Disposal will no longer be recycling scrap tires so we will not apply for a scrap tire grant this year.
 - c. American Rescue Plan funds: funds have been received and will be deposited as soon as a new account has been set up. Rules have changed for using the funds and they can now be used for items such as road projects, etc. in the township.
 - d. Streetlights - Byczek and Chartier will check on the status of streetlights in the township.
9. Citizens Time: None
10. Committee reports: None

11. Board member comments: **Solda** - asked about status of blight cases. Most are resolved except
1. **Byczek** - training for Board of Review members will be held on February 17th at the Island Resort & Casino in Harris. This is required training and all members will attend. Board of Review sessions are March 8 for the organizational meeting, and again on Monday, March 14th from 3 - 9 pm and on Saturday, March 19th from 9 am to 3 pm. The county wants to install a sign on Pohlson Road (off of District 5 Rd) to make it easier to find it. The owner of the home at N1738 Central Blvd is having issues with the access to their garage being blocked by junk cars at the neighbors house and have asked the township to help. Meeting with members from Circle Power on Wednesday regarding the solar array project. **Giuliani** - received a thank you from the family of Leonard Bal and a letter from Dickinson County Road Commission thanking us for our help on the District 5 project last year. Received a report for the Hamilton Lakes Association regarding the milfoil treatments at the lakes last year.

12. Facility Manager Comments: None

13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting was adjourned at 6:43 p.m. Next meeting will be February 14,, 2022 at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: February 14, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee. Absent: Mike Steeno, Trustee

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Request was made for Citizens' Time to be expanded to 10 minutes. Motion was made by Solda, seconded by Giuliani, to approve the agenda as presented with Citizen's Time being expanded to 10 minutes for this meeting only. All ayes. Passed 4-0.
3. Citizens' Time:
 - a. Josh Racine Ericka Harnden - problem with EMS and delivery vehicles finding houses located on Mayflower Pond Rd and Meadow Valley Rd.
 - b. Rene and Laura Skrumbellos - voiced concerns over proposed mining and solar array project at old Groveland Mine site disturbing the silica tailings that are still in the ground
4. Approve minutes of January 10th meeting: Motion by Solda, second by LaValley, to approve minutes as presented. All ayes. Passed 4-0.
5. Financial report: reports for January were reviewed.
6. Bills for approval: list of bills to be paid was discussed. Motion by LaValley, second by Solda, to pay bills as presented. All ayes. Passed 4-0.
7. OLD BUSINESS:
 - a. FY2022/2023 budget: discussed projects to be included in next year's budget, including replacing windows at the town hall, new pc for the clerk, replacing the gate at the ballfield, work on the dugouts and the road paving project. Pay raises were also discussed. Budget will be finalized in March.
 - b. Cemetery rates for FY2022/2023: new rates were reviewed and discussed. Motion was made by Giuliani, seconded by LaValley, to accept the new cemetery rates as presented. All ayes. Passed 4-0. Giuliani will send copies to the area funeral directors.
 - c. American Rescue Plan funds: we received an extra \$300.06 in February. This was from funds that were reallocated from townships that chose not to accept the funds they received. Clerk's pc can be purchased from these funds and a one-time hazardous duty payout of \$2,500 for the Facilities Manager can be paid from these funds.
 - d. Blight Update:
 - i. L. Peterson did not appear for her court hearing. A court order will be served and she will have 30 days to correct the problem.
 - ii. R. Gunville - has until May 1st to remove the containerized boxes from his yard.
 - iii. Cars in alley on Central Ave. must be moved by May 1st.

8. NEW BUSINESS:

- a. Change March meeting date: due to the Board of Review Meeting being scheduled for March 14th at the town hall, it was decided to move the regular board meeting date.. We will also hold the Public Budget Hearing on the same date as the regular board meeting. Motion was made by Giulian, seconded by LaValley, to move the date of regular board meeting to Wednesday, March 16th at 5;30 p.m. with the Public Budget Hearing to be held at 5:00 p.m. on the same day. All ayes. Passed 4-0.
- b. Winter cremation burials at cemetery: board discussed why we don't have winter cremation burials. By consensus agreement it was decided that we will start doing winter cremation burials if requested. Facilities Manager requested the board to purchase a cremation sized grave heater to thaw the ground as needed. Motion was made by LaValley, seconded by Giuliani, to purchase a grave warmer to be used for cremation burials if needed. All ayes. Passed 4-0. Giuliani will purchase the grave heater.
- c. Planning commission report: the planning commission was asked for their opinion regarding containerized boxes and they agreed that they should not be allowed in R1, R2, R3 and RR zoned areas. They were also asked for their opinion on the hunting issue at the cemetery. They felt that that area and all other township land should remain open to hunting at this time.
- d. Cemetery cost sharing letter: discussion was held regarding the increasing costs at the cemetery. Byczek will write a letter to the City of Norway and Waucesha Township asking them to help share in the cost of running the cemetery.
- e. New fire rates: beginning in July, the township fire rates will increase from \$3,856 to \$4,688 per month.

9. Citizens Time: None

10. Committee reports: None

11. Board member comments: **Byczek** - discussed results of the 2020 census at the township level. Board of Review member training will be held on February 17th. All board members are going. **Giuliani** - we received the last 2 payments from the scrap tire reimbursement program. The grant is now officially closed out. **LaValley** - last date for tax collection is February 28th. Treasurer's office hours will be 8:00 a.m. to 5:00 p.m. on that day.

12. Facility Manager Comments: will be removing 3 dead spruce trees in the next couple of weeks.

13. Adjournment: Being no further business, motion was made by Solda, second by LaValley, to adjourn. All ayes. Passed 4-0. Meeting was adjourned at 6:56 p.m. Next meeting will be March 16,, 2022 at 5:30 p.m. Public Budget Hearing will be held on March 16th at 5:00 p.m. DCTA meeting for March will be held in Norway Township on March 21 at 6;30 p.m. We need to supply the food.

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: March 16, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee. Absent: Mike Steeno, Trustee

1. Meeting was called to order at 5:33 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion by Giuliani, second by Lavalley, to accept agenda as presented. All ayes. Passed 4-0.
3. Citizens' Time: R. Skrumbellos, L. Skrumbellos - solar array project. C. Moore - solar array project.
4. Approve minutes of February 14th meeting: Motion by LaValley, second by Byczek, to approve minutes as presented. All ayes. Passed 4-0.
5. Financial report: reports for February were reviewed.
6. Bills for approval: list of bills to be paid was discussed. Motion by Solda, LaValley, to pay bills as presented. All ayes. Passed 4-0.
7. OLD BUSINESS:
 - a. Blight Update:
 - i. L. Peterson did not correct the blight issue. Township will contract to have garbage removed from the yard when the weather gets warmer. Costs will be levied on the homeowners tax bill.
 - ii. R. Gunville - containerized boxes will be removed when load limits are off the roads.
 - b. Cemetery cost sharing letter: a letter has been drafted describing how cost sharing would work and will be sent to the City of Norway and Waucesha Township before the April meeting.
8. NEW BUSINESS:
 - a. Handrails at post office: Emcor, the company that manages leases for the post office, has sent a maintenance request to the township to repair the handrails on the ramp at the post office by 3/2/2022. If they are not repaired by us by that date, they will contract with a third party for the repair and deduct the cost from the monthly rent until the cost is covered.
 - b. Marijuana retail store in Vulcan: requester did not appear at the meeting. No action.
 - c. Spring Clean Up - tentatively looking at May 10, 11, and 12. Will decide on dates at April meeting.
 - d. Post Office: the lease for the post office will be expiring in 2024. Negotiations will start before then. Working on compiling costs to have the post office on sight before negotiations begin.
 - e. Streetlight: streetlight on Forest Drive has been out for months. No one has complained about it. Will contact the city of Norway to have this streetlight removed.

9. Citizens Time: None
10. Committee reports: **Solda** - Construction Code Committee - has been very busy. 3 new Kwik-Trip gas stations are planned and Louisiana-Pacific is expanding. **Byczek**- Board of Review is in session. Average turnout of taxpayers.
11. Board member comments: **LaValley** - tax settlement with the county is due this week. LaValley will be on vacation from March 25th - April 5th. Will work on adding special levies to summer tax bills upon return. **Giuliani** - Johnson & Rennie will be doing our bi-annual audit sometime after April 30th when the books are closed out. Changes are being made to the Qualified Voter File by the Bureau of Elections. Working with citizens who have had changes made to their addresses by the state. DCTA meeting will be held on March 21 at 6:30 p.m. The location has been changed from Norway Township Hall to the Breitung Township Hall due to the number of people anticipated to attend the meeting..
12. Facility Manager Comments: the new cremation burial grave heater has been received. Ads have been placed for summer help. Working on repainting the town hall signs. Got estimate for moving the gate at the ballfield. It will be done when weather permits. Working on removing dead spruce trees at cemetery. Still don't know if we will be able to get new lawn mowers. Will not sell any of the old ones until new ones arrive.
13. Adjournment: Being no further business, motion was made by Giuliani, second by Solda, to adjourn. All ayes. Passed 4-0. Meeting was adjourned at 6:20 p.m. Next meeting will be April 11, 2022 at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: April 11, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee

1. Meeting was called to order by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Byczek requested to add under New Business, Item a. Pay Increase for General Laborer. Motion was made Steeno, second by LaValley, to amend the agenda by adding under New Business, Item a. Pay Increase for General Laborer. All ayes. Passed 5-0.
3. Citizens' Time:
 - a) Norway-Vulcan Senior Citizens: requested that millage renewal proposal be added to the August 2nd ballot.
 - b) Circle Power – solar array project update
4. Approve minutes for last month's meeting: Motion was made by Solda, second by LaValley, to approve the minutes from the March board meeting and Public Budget Hearing meeting as presented. All ayes. Motion passed.
5. Financial reports for last month: Reports were unavailable.
6. Bills for approval: Bills were reviewed. Motion was made by LaValley, second by Steeno, to pay the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a) River Meadows Paving Project: the low bid received was \$171,778.50 which was \$6,779 more than was budgeted. Funds are available to cover the increase in the cost. Motion was made by Steeno, second by LaValley, to accept the low bid of \$171,778.50. All ayes. Passed 5-0. Budget will be amended to reflect the increase in price.
 - b) Blight Update: cleaning up of the garbage at the Peterson residence has begun. All costs will be added to the summer tax bill. The residents that have junk vehicles blocking a private driveway on Central Blvd will be sent a reminder letter that the cars must be removed by May 1.
 - c) Cemetery cost sharing letter: the final draft of the cost sharing letter was reviewed and will be sent out this week.
 - d) Handrails at the post office: the handrails are not a safety hazard and will not be replaced.
 - e) Spring Clean Up: spring clean up will be held on May 10, 11, 12, and the morning of the 13th if dumpsters are available. Alternate date is May 17, 18, 19 and the morning of the 20th. Dumpsters will be located at the corner of Main St. and Cedar St. at the vacant township lot. Giuliani will contact arrange for the dumpsters.

- f) ARPA premium pay for employees: still have not received guidance on how to determine the pay rate. Also waiting for more information on the State of Michigan funds that can be used for premium pay. Pay may be taken from those funds.
8. NEW BUSINESS:
- a) Pay Increase for General Laborer: Simon Davey, General Laborer, has requested a raise to \$15.00 per hour. Tabled until next meeting.
 - b) Amendments to Zoning Ordinance: tabled until more changes need to be made to the zoning ordinance.
 - c) ARPA funds from the county: Byczek will take to the county comptroller to see if these funds will be available for this summer's paving project.
 - d) Capitol projects fund: discussed the feasibility of starting a Capitol Projects fund to set aside money for large projects in the township such as a new town hall or remodeling the existing one.
 - e) Senior Citizen Center Proposal: representatives of the Norway-Vulcan Senior Citizens Center, Inc. have requested authorization from the township to put a request for millage on the August 2nd primary election ballot. Motion was made by Giuliani, second by Steeno, to allow the Norway-Vulcan Senior Citizens Center Inc. to put their request on the August 2nd Primary Election Ballot. All ayes. Passed 5-0. Giuliani will notify the County Clerk of the decision.
9. Citizens' Time: Jim Harris – likes working with Norway Township.
10. Committee Reports: **Giuliani** – Hamilton Lakes Board – will be treating Lake Louise and Hamilton Lake this year.
11. Board member comments: **Byczek** - talked about statewide swampland taxes.
12. Facilities Manager comments: Chartier asked if the people who died in the winter that were not able to be buried at that time should be buried at the old rate or new rate. Consensus opinion of the board members was that if the funeral home quoted burial at the old price that it should be honored.
13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Next meeting is on May 9 at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: May 9, 2022

Board members present: Don Byczek, Supervisor; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee. Absent: Joyce Giuliani, Clerk.

1. Meeting was called to order by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made Steeno, second by Solda, to approve the agenda as presented. All ayes. Passed 4-0.
3. Citizens' Time: Circle Power – solar array project
4. Approve minutes for last month's meeting: Motion was made by LaValley, second by Steeno, to approve the minutes from the April meeting All ayes. Passed 4-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Solda, second by Steeno, to pay the bills as presented. All ayes. Passed 4-0.
7. Assessor's report: Database for 2023 is caught up. Will be doing the 20% of properties inspection in June or July this year.
8. OLD BUSINESS:
 - a) Blight Update: improving greatly. Letters were sent out to residents with blight histories regarding the spring rubbish collection. Also talked with Varda and Johnson reminding them to clean up their property.
 - b) Cemetery cost sharing letter: letters were sent out to city of Norway and Waucedah Township. No word from Waucedah Township. Norway city manager asked for more informaton.
 - c) Spring Clean Up: Solda will monitor the cleanup site daily and has contact information to replace the dumpsters as needed. Steeno will also help.
 - d) ARPA premium pay for employees: still have not received guidance on how to determine the pay rate.
9. NEW BUSINESS:
 - a) School tax collection: will check to see what other municipalities are charging per parcel.
 - b) New laptop for e-pollbook: motion made by Steeno, second by LaValley. All ayes. Passed 4-0.
 - c) DCTA meeting: May 16th at 5:30 at Breitung Township Hall. Norway Township is the host and will provide the food.

- d) Fireworks request: Norway Fire Dept. is seeking financial help from Norway, Norway Township and Waucesha Township to invest in safer and more efficient equipment for the annual Independence Day fireworks show. Estimated cost of new equipment is \$11,500. This is a one-time cost. Motion was made by Steeno, second by Solda, to contribute \$3,000 towards the purchase of fire tube launching materials. All ayes. Passed 4-0.
10. Citizens' Time: Alise from Circle Power – solar array project
11. Committee Reports: None.
12. Board member comments: **Byczek** – did not have to use any of our fund balance for expenses this year. Asked the road commission to consider paving South Spruce St this year for 75%/25% project. Streetlight on Forest Drive that has been out for months has been removed. Board members will now be getting the monthly work reports from the road commission. Guardrail will be removed on 8th Avenue and crack sealing will be done on WPA Rd and Brickyard Rd. A letter will be sent to the road commission with all of our maintenance requests. Need to start looking at moving our township funds from the various banks where they are now back into accounts that pay more interest.
13. Facilities Manager comments: bladders for the trees have been put in place and are being filled.
14. Adjournment: Being no further business, motion was made by Steeno, second by LaValley, to adjourn. All ayes. Passed 4-0. Meeting adjourned at 6:15 p.m. Next meeting is on June 13th at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: June 13, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Dave Solda, Trustee, Mike Steeno, Trustee. Absent: Kristen LaValley, Treasurer.

1. Meeting was called to order by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made Steeno, second by Giuliani, to approve the agenda as presented. All ayes. Passed 4-0.
3. Citizens' Time: Circle Power – solar array project
4. Approve minutes for last month's meeting: Motion was made by Solda, second by Steeno, to approve the minutes from the April meeting All ayes. Passed 4-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Steeno, second by Solda, to pay the bills as presented. All ayes. Passed 4-0.
7. OLD BUSINESS:
 - a) ARPA Premium Pay: information was received from MTA regarding the rules for paying premium pay to employees using ARPA funds. Discussion was held of who should be eligible for pay and the amount of the premium pay. Motion was made by Giuliani, support by Steeno, to pay the election workers, deputies, and janitor \$3.00 per hr premium pay (which is equal to time and a quarter per hr) for the period from 3/1/2020 thru 12/31/2021. All ayes. Passed 4-0. Number of hours and amount to be paid is on attached worksheet.
 - b) Fountain at cemetery: the fountain has been cleaned up and is ready for repair work to begin. Steeno will work with the Facilities Manager on this project.
8. NEW BUSINESS:
 - a) Marijuana vendor request: representatives from Superior Selections of Iron Mountain have requested interest in locating a marijuana dispensary business along the U.S. 2 corridor. The Board has requested the Planning Commission to discuss the proposal at their next regular meeting in July.
 - b) Budget amendment for contribution to Fire Dept: motion was made by Steeno, support by Solda, to approve moving \$3,000 from the Contribution to Other Funds acct into the Miscellanenous account in the General Budget. All ayes. Passed 4-0.
 - c) Carney Lake Association milfoil treatment: a letter was received from the Carney Lake Association requesting the township's assistance in paying for the cost of milfoil treatment at Carney Lake. Motion was made by Giuliani, support by Solda, to allocate \$500.00 to the Carney Lake Association for milfoil treatment at Carney Lake. All ayes. Passed 4-0.

- d) Sealcoat town hall parking lot: a bid was received to clean, edge and seal cracks and sealcoat the entire parking lot for \$781.60. Motion was made by Giuliani, support by Steeno, to accept the bid from the Asphalt Doctor to clean, edge, crack-seal, and seal coat the parking lot at the town hall. All ayes. Passed 4-0.
 - e) Corrective action needed for zoning permit incorrectly approved: a zoning permit previously approved by the Zoning Administrator, has been found to be incorrect. Motion was made by Steeno, support by Giuliani, to rectify the mistake with the homeowner. All ayes. Passed 4-0. Byczek will work with our insurance company to come to a settlement agreement.
 - f) Citizens petition to pave Piers Gorge Road: residents living on Piers Gorge Road have sent a petition to the Township, the Dickinson County Road Commission and Senator Ed McBroom regarding paving the Piers Gorge Road due to the increased traffic when the Piers Gorge Area became a state park. Supervisor Byczek will contact Mr. McBroom's office about this matter.
9. Citizens' Time: None
10. Committee Reports: None.
11. Board member comments: **Byczek** –ARPA money is coming within 30 days; contacted the Road Commission regarding the shoulders on the newly paved Old Hwy 8 road and corrective action is being taken; sent blight letters for grass cutting to several residents; talked to a resident regarding a natural fence that was installed without a permit.
12. Facilities Manager comments: at this time we will not be getting new lawn mowers as none are available. Several of the trees that were planted last fall have died. They are not under warranty from the vendor.
13. Adjournment: Being no further business, motion was made by Steeno, support by Giuliani, to adjourn. All ayes. Passed 4-0. Meeting adjourned at 6:45 p.m. Next meeting is on July 11th at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: July 11, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made LaValley, second by Steeno, to approve the agenda as presented. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes for last month's meeting: Motion was made by Solda, second by Steeno, to approve the minutes from the June meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. The funding for the roadwork done this year on River Meadows Lane and Old US Highway 8 will be taken from the Fire & Roads Account. Motion was made by Solda, second by LaValley, to pay the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a) Corrective action needed for Zoning Permit incorrectly approved: The owner of the land that was incorrectly zoned has submitted a list of costs that he feels that he should be reimbursed for by the township. Supervisor Byczek contacted the township's insurance company regarding this issue and they stated that the majority of the costs to be incurred by the township in purchasing this parcel of land from the owner are covered by the policy. The neighbors adjoining the lot mentioned above have expressed interest in purchasing the lot. Motion was made by Byczek, seconded by Solda, to sell the lot for not less than \$4,000. All ayes. Motion passed 5-0. Another motion was made by Byczek, seconded by LaValley to accept the proposed Memorandum of Agreement between the township and the land owner covering the costs to be reimbursed as presented. All ayes. Motion passed 5-0.
 - b) Ordinance #2022-1 adoption: this is the ordinance amending to Zoning Ordinance to add Item 20 Transmission-connected solar energy facilities as a conditional use in District RP-Resource Product District.. The board has referred this back to the Planning Commission for further information.
 - c) Ordinance #2022-2 adoption: this ordinance cleans up some of the language in the current zoning ordinance. It also includes the height requirement for accessory buildings in R-1 Resident District to be changed from 14 ft to 16 ft. and new language regarding recreational vehicles as temporary housing. Motion was made by Steeno, seconded by LaValley, to adopt Ordinance #2022-2 Roll call vote: Ayes – Steeno, Solda, Byczek, LaValley, Giuliani. Nays: None. Motion passed 5-0.

8. NEW BUSINESS:

- a) Little League wish list: there were no representatives from the Little League present. No action taken.
 - b) Culvert on Ball Road by Jacklovitz's farm: Supervisor Byczek has asked the Dickinson County Road Commission to look into replace the guardrails on the culvert on Ball Road as they present a hazard to vehicles the way they are constructed.
 - c) Sponsorship for Music in the Park: it has been noted that many township residents attend the Music in the Park concerts at the Norway City Band Shell. This program is funded by grants and donations from local establishments. Norway Township does not have a venue for programs like this. Motion was made by Steeno seconded by Giuliani, to send \$500.00 to the City of Norway for a sponsorship for the Music in the Park program. All ayes. Passed 5-0.
9. Citizens' Time: Renee & Laura Skrumbellos and Circle Power representatives – solar array project
10. Committee Reports: None.
11. Board member comments: **Byczek** – township funds that are in various banks locally will be moved back to MI-Class accounts as they have better interest rates. Piers Gorge Road, Lake Road and Camp Hayes Road have all been treated for dust control.
12. Facilities Manager comments: Supervisor Byczek will contact the nursery where we purchased the trees to see if they are under warranty as about half of them have died. The fountain at the cemetery has been fixed and is now working.
13. Adjournment: Being no further business, motion was made by Steeno, support by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:15 p.m. Next meeting is on August 8th at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: August 8, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Dave Solda, Trustee, Mike Steeno, Trustee. Absent: Kristen LaValley, Treasurer

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made Giuliani, second by Solda, to approve the agenda as presented with the addition of Item C, Solar Array Project under Old Business. All ayes. Passed 4-0.
3. Citizens' Time: None
4. Approve minutes for last month's meeting: Motion was made by Steeno, second by Solda, to approve the minutes from the July meeting. All ayes. Passed 4-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Solda, second by Steeno, to pay the bills as presented. All ayes. Passed 4-0.
7. OLD BUSINESS:
 - a) St. Our land sale: errors in deed need to be corrected by Superior Title Co before the final closing. Neighbors adjacent to the St. Ours land have expressed an interest in purchasing the property from the township.
 - b) Spruce St. paving estimates: bids have been received from the Dickinson County Road Commission for the paving of Spruce St. There is also a county-owned alley that comes off of Spruce St that needs paving. Estimates were received for paving only Spruce St. and for paving Spruce St and the adjacent alley. Motion was made by Steeno, second by Giuliani, to accept the bid for the paving of Spruce St. and the adjacent alley. All ayes. Passed 4-0.
 - c) Solar array project: representatives from Circle Power presented a memo with the summary of findings regarding the silica soil investigation at Groveland Mine. Findings show that there is no or very low respirable silica at the site and there is little or no health risk for persons on or offsite from airborne exposure levels that may be caused by incidental disturbance of site soils or from windblown dust. Circle Power is requesting a special meeting of the planning commission to discuss taxes.
8. NEW BUSINESS:
 - a) Little League wish list: representatives for the Vulcan Little League presented the township with items they feel they need to maintain the ball field at the East Vulcan Recreation Area in good shape. After discussion, a motion was made by Solda, second by Steeno, to approve reimbursement for Scott Sternhagen for the mound cover that he purchased with his own money, replacement of the batting cage net, and purchasing of a

drag broom for the infield. Ayes – Steeno, Solda, Byczek. Nays – Giuliani. Motion passed 3-1.

- b) Ordinance decision making: discussion was held on ordinance enforcement and engaging with the public.
 - c) Marijuana ordinance – opt in or opt out: representatives from Superior Selections discussed their proposed marijuana retail businesses that they would like to locate in the Industrial Park in Norway Township. This has been reviewed by the planning commission who returned it to the board with no recommendations for or against it. The township board will look into revising the opt-out ordinance adopted in 2019 to see if this is now a feasible option for the township.
 - d) Renewal of auditor’s contract through 2028: motion was made by Steeno, second by Giuliani, to retain the firm of Johnson & Rennie for the next three audits ending with the 2028 year audit. All ayes. Motion passed 4-0.
 - e) Leif Erickson Festival and Leif’s Run: members of the Leif Erickson Day committee have asked permission from the township to hold a 5k run on some of the township’s streets. Permission must be given by the Dickinson County Road Commission as we don’t own the streets.
9. Citizens’ Time: R. Girardi – the “big bear” property. C. Moore, Circle Power – solar array project
10. Committee Reports: None.
11. Board member comments: **Solda** – bridge projects in the township. **Byczek** – parking lot to be seal coated tomorrow; working with the insurance company for the St. Ours land.
12. Facilities Manager comments: None
13. Adjournment: Being no further business, motion was made by Steeno, support by Giuliani, to adjourn. All ayes. Passed 4-0. Meeting adjourned at 6:55 p.m. Next meeting is on September 12th at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: September 12, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Dave Solda, Trustee, Mike Steeno, Trustee. Absent: Kristen LaValley, Treasurer

1. Meeting was called to order at 5:33 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Giuliani asked to add, under New Business, Item F. Approval of L-4029 Tax Rate form. Motion was made LaValley, second by Solda, to approve the agenda as presented with the addition of Item F, Approval of L-4029 Tax Rate form under New Business. All ayes. Passed 5-0.
3. Citizens' Time: Judy ball – Solar Array Project; Andrew Brynn – Solar Array Project; Rene Skrumbellos – Solar Array Project
4. Approve minutes for last month's meeting: Motion was made by Steeno, second by Solda, to approve the minutes from the August 8th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Steeno, second by LaValley, to pay the bills as presented. All ayes. Passed 5-0.
7. Township Assessor update: address correction work is continuing on the tax roll. New ruling by State Tax Commission will allow for filing of Principal Residency Exemption at any time, not just at Board of Review. Property taxes for 2023 will probably increase by 5%.
8. OLD BUSINESS:
 - a) St. Our land sale: the land sale is complete. We have received a check from the insurance company for the full amount of the reimbursement to Mr. St. Ours. The neighbors of this land have made an offer to purchase it for \$4500.00 Discussion ensued and it was determined that there would always be a problem with the sewer lines on this lot that would involve extensive legal work to solve. Motion was made by Steeno, second by Giuliani, to sell the lot to Roberta & Darren Mastie in the amount of \$4500.00. Roll call vote: Ayes - LaValley, Giuliani, Byczek, Solda, Steeno. Nays – none. Passed 5-0.
 - b) Little League wish list: the netting for the batting cage has been received. Volunteers from Little League will begin demolishing the old dugouts this fall. They will rebuild the dugouts in time for the spring season with the township paying for the materials. A materials list will be sent to the Supervisor for review before any materials are purchased. A proposal for \$1800 was received by the volunteers to do the cement work for the dugouts.
 - c) Marijuana ordinance: will be sent back to the Planning Commission for more information.
 - d) Zoning Ordinance Map amendment: the Planning Commission received a request Kathy Butler, Kyle Butler and Diane Peppler to rezone three parcels of land(22-004-003-009-00, 22-004-002-009-10, and 22-004-02-010-00) from Residential 3 to Agricultural Production

to allow for putting a mobile home on site. The recommendation from the Planning Commission was to allow the rezoning as requested. Motion was made by LaValley, second by Steeno, to rezone parcels 22-004-003-009-00, 22-004-002-009-10, and 22-004-02-010-00 from Residential 3 to Agricultural Production. All ayes. Passed 5-0.

- e) Circle Power – common lawyer for all three townships for solar array project: supervisors from Norway, Sagola and Felch townships met with representatives of Circle Power to discuss hiring a lawyer that is proficient in laws concerning solar power projects in townships. Fahey, Schultz, Burzych and Rhodes of Okemos, MI was suggested to represent the townships. They can also manage the escrow account that will be set up for costs incurred by the townships.

9. NEW BUSINESS:

- a) Training in Marquette October 4th & 5th : motion made by Solda, second by Steeno, to allow board members to attend the annual MTA training in Marquette. All ayes. Passed 5-0. Reservations need to be made by September 20th.
- b) Replace roofs on office and lawn mower shed at cemetery: materials to replace the roofs is estimated at \$800.00. Paul and Simon will do the work.
- c) Purchasing back lots at the cemetery: Supervisor Byczek was approached by Gayle Bettiga regarding purchasing back 12 lots in the cemetery that she inherited from her father at a cost of \$500.00 for all of them. After discussion, a motion was made by Steeno, seconded by Solda, to purchase back the 12 lots for \$500.00 with proof of ownership presented. Passed 4-1 with Giuliani voting no.
- d) Discounted burials at cemetery: Supervisor Byczek received a request to bury a homeless veterans cremains in his family owned grave at a discounted rate. After discussion, a motion was made by Steeno, seconded by Solda, to approve of burying the veteran for \$350.00. Passed 4-1 with Giuliani voting no.
- e) 3-year road project plan: a memo will be sent to the Dickinson County Road Commission stating that Norway Township would like to do north half of Ball Rd to Casmier's Rd, South Spruce Street, and the 1,000 feet of Oak Crest Drive that is in bad shape in 2023 and Palmcook's Rocky Top Rd in 2024. The 2025 project will be determined at a later date.
- f) Approval of L-4029 Tax Rate for 2022: Giuliani presented form L-4029 to the board. Motion was made by Solda, seconded by Steeno, to approve form L-4029 as presented.

10. Citizens' Time: Stacy Sterba – solar array project; Scott Trash – solar array project; Rene Skrubbellos – solar array project; Frank Devine – solar array project; Rachael Hanson – solar array project; Eric Wickman – solar array project; Pam Trask – solar array project; Becky Robere – solar array project; Ed Stedman – solar array project.

11. Committee Reports: None.

12. Board member comments: **LaValley** – holding office hours from 9 – 4 on Wednesday, Sept. 14th. **Byczek** – working on blight again with good success; the trailer on the St. Ours property needs to be moved by October 1st.
13. Facilities Manager comments: new trees are doing well. Only 2 have died. The others that looked dead have revived.
14. Adjournment: Being no further business, motion was made by Steeno, support by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 7:10 p.m. Next meeting is on October 10th at 5:30 p.m. DCTA meeting is on October 17th at 6:30 pm at the Breitung Township hall in Quinnesec.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: October 10 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made by LaValley, seconded by Solda, to approve the agenda as presented. All ayes. Passed 5-0.
3. Citizens' Time: **Ryan Stern**, representing the U.P. Building Trades Counsel – solar power project; **Mike Smith**, representing the U.P. Construction Counsel – solar power project; **Stan Kazmarick**, representing Gundlach Champion Inc. - solar power project; **Eric Wickman** – solar power project; **Laura Skrumbellos** – solar power project; **Judy Carpenter** – solar power project; **Elise Matz**, representing Circle Power Renewables – solar power project; **James Larson** – solar power project; **Joanna Miller**, solar power project; and **Jordan Roberts**, representing Circle Power Renewables – solar power.
4. Approve minutes for last month's meeting: Motion was made by Steeno, seconded by LaValley, to approve the minutes from the September 10th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Solda, seconded by Steeno, to pay the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a) Dugout work at ballfield: demolition of the old dugouts has not been started yet. Byczek will follow up with the Little League representatives to find out the status of the project.
 - b) Marijuana ordinance recommendation from Planning Commission: after much discussion and research the planning commission has recommended to keep Ordinance 2019-1 Prohibition of Marihauna Establishments in effect. There was consensus agreement by all five board members to accept the recommendation of the Planning Commission.
 - c) 3-year road project plan: priority of road projects for 2023 was discussed. First priority is north part of Ball Road from U.S. 2 to Casmier's Road, second priority is the 1,000 foot section on Oak Crest Drive, and third priority is South Spruce Street.
8. NEW BUSINESS:
 - a) DCRC Local Road Projects Contribution Policy: the proposed new contribution policy was reviewed.
 - b) Movement of township funds into MI-Class accounts: this week LaValley will move the township funds that are remaining in local banks into the MI-Class program because of the higher interest rates offered.

- c) Board and committee openings: notices will be placed in the Iron Mountain Daily News and Lufts Advertiser for applicants for open seats on the Planning Commission, Zoning Board of Appeals and Board of Review. Letters of interest will need to be received by November 14th at 5:00 p.m.
9. Citizens' Time: **Milan K.** - marijuana ordinance; **Joanna Miller** – solar power project; **Judy Carpenter** – solar power project; **Jeff Edwards** – solar power project; **James Larson** – solar power project; **Eric Wickman** – solar power project; **Vicky Jaekel** – solar power project
10. Committee Reports: None
11. Board member comments: **LaValley** – tax collection going well. **Giuliani** - so far there are approximately 300 absentee ballots sent out. Expecting a large turnout of voters on November 8th. **Byczek** – the rec area and the cemetery are winterized. New windows for the town hall should be here soon. Looking at applying for the scrap tire grant again for 2023. The MTA meeting in Marquette was very informational.
12. Facilities Manager comments: the laborer at the cemetery will be done around the beginning of November.
13. Adjournment: Being no further business, motion was made by Steeno, support by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:35 p.m. Next meeting is on November 14th at 5:30 p.m. DCTA meeting is on October 17th at 6:30 pm at the Breitung Township hall in Quinnesec.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: November 14, 2022

Board members present: Don Byczek, Supervisor; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee. Absent: Joyce Giuliani, Clerk

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made by Solda, seconded by Steeno, to approve the agenda as presented. All ayes. Passed 4-0.
3. Citizens' Time: **Angela Hall** – solar power project; **Jeff Edwards** – solar power project; **Sharon Rueter** – solar power project; **Eric Wickman** – solar power project; **representative from UP Construction Council** - solar power project; **representative from Michigan Carpenters/Building Trades** – solar power project; **Shannon Unrein** – solar power project; **Renee Skrumbellos** – solar power project
4. Approve minutes for last month's meeting: Motion was made by Steeno, seconded by Solda, to approve the minutes from the October 10th meeting. All ayes. Passed 4-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by LaValley, seconded by Steeno, to pay the bills as presented. All ayes. Passed 4-0.
7. OLD BUSINESS:
 - a) Solar Array Project Ordinance #2022-1: items/comments have been received both in favor or the project and not in favor of the project. Motion was made by Steeno, seconded by Solda, to adopt Ordinance #2022-1 AN ORDINANCE TO AMEND THE NORWAY TOWNSHIP ZONING ORDINANCE EFFECTIVE NOVEMBER 11, 2020 TO AUTHORIZE AND REGULATE TRANSMISSION-CONNECTED SOLAR ENERGY FACILITIES. Role call vote: AYES – Steeno, Solda, LaValley, Byczek. NAYS – None. Absent: Giuliani. Ordinance adopted 4-0.
 - b) Baseball Dugouts: dugouts have been removed. Concrete for the new dugouts will be poured in the spring when load limits on roads are removed. The framework for the new dugouts will be built over the winter and will be installed when concrete is in place.
 - c) Hunting on township land: received an e-mail regarding shutting down hunting on township property at the cemetery. It was decided last year that this land would remain open for hunting. Any issues should be directed to the DNR.
8. NEW BUSINESS:
 - a) Post Office Lease: contractor for the United State Postal Service has contacted the township regarding renewing the lease on the post office for another 5 years beginning in 2024. Supervisor Byczek will contact the contractor and will keep the board informed of the results of the discussion.

- b) Projects for next fiscal year: in December we will start preparing the budget for FY 2023/2024. Lawn mowers, ball field materials, and projects for next year will be discussed.
 - c) Board and committee openings:
 - 1. Board of Review: Byczek recommended appointing Sue Giesen, Allan Burklund and Lynda Zanon to the Board of Review. Motion was made by Solda, seconded by Steeno, to approve the appointment of the above citizens to the Norway Township Board of Review for the period from January 1, 2023 to December 31, 2024. All ayes. Passed 4-0.
 - 2. Planning Commission alternate seat: Byczek recommended appointing Jeff Edwards to the alternate seat on the Planning Commission. Motion was made by Steeno, seconded by LaValley, to approve the appointment of Jeff Edwards to the alternate seat on the Planning Commission for a period of 3 years from 12/2022 through 12/2025. All ayes. Passed 4-0.
 - d) Bi-annual audit information: Supervisor Byczek contacted Johnson & Rennie. They will get to us shortly.
 - e) Road Commission letter: Supervisor Byczek wants to write a letter of good will to the Dickinson County Road Commission complimenting them on the upkeep of our county roads.
9. Citizens' Time: **Eric Wickman** – solar power project; **Chris Moore, representative of Circle Power** – solar power project.
10. Committee Reports: None
11. Board member comments: None
12. Facilities Manager comments: there has been a high number of burials this month
13. Adjournment: Being no further business, motion was made by Steeno, support by Solda, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:15 p.m. Next meeting is on December 12th at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: December 12, 2022

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made by Solda, seconded by Steeno, to amend the agenda under Old Business, Item C. - Reappoint Board of Review people to add Appoint Zoning Board of Appeal member. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes for last month's meeting: Motion was made by LaValley, seconded by Solda, to approve the minutes from the November 14th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed. Question was asked on how we received our 425 agreement money from City of Norway already. Treasurer will check on it.
6. Bills for approval: Bills were reviewed. Motion was made by Steeno, seconded by Solda, to pay the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a) Solar project update: received a Notice of Intent to File Petition for Referendum regarding Ordinance 2022-1 to Amend the Norway Township Zoning Ordinance 2020-5 to authorize and regulate transmission-connected solar energy facilities. The group has 30 days after receipt of the notice to turn in the signed petitions to me. Also, Supervisor Byczek is working with Felch and Sagola townships to hire an attorney to represent all three townships in negotiations with Circle Power.
 - b) Post Office Lease: discussion was held on renewing the lease with the postal service.
 - c) Reappoint Board of Review people and appoint a new member to the Zoning Board of Appeals: members of the BOR must be sworn in 10 days after appointment and due to the absence of the clerk last month that didn't happen. Motion was made by Steeno, seconded by Solda, to appoint Lynda Zanon, Allan Burklund and Sue Giesen to the Boar of Review. All ayes. Passed 5-0. Motion was made by Solda, seconded by Giuliani, to appoint Shannon Unrein to fill the vacant 3 year seat on the Zoning Board of Appeals. All ayes. Passed 5-0.
8. NEW BUSINESS:
 - a) Preliminary budget for next FY: discussed raises for employees, increasing tax collection fees, and upcoming projects.

- b) School tax collection fees for 2023: discussed raising fees but no action was taken at this time.
 - c) Fiber optic project: Highline Midwest has been hired by the state to install fiber optic cable to provide internet service to underserved areas in Michigan. Hookup to the system is tentatively scheduled for next spring.
 - d) Resolution for charitable gaming license for Norway Area Volunteer Safety Associates: a resolution to support the Norway Area Volunteer Safety Associates in obtaining a charitable gaming license for the purpose of holding fund-raising raffles was unanimously passed. It will be sent on to the Michigan Lottery Charitable Gaming Division to show our support.
9. Citizens' Time: None.
10. Committee Reports: None
11. Board member comments: **LaValley** – will be in the office from 9-4 on Dec. 26th for tax collection. **Byczek** – received a thank you letter Dickinson County Road Commission; 80 acres of land that adjoins the Industrial Park has become available for purchase. Will be discussed at next meeting. County treasurer has blight remediation funds available. Will find out more about them.
12. Facilities Manager comments: None.
13. Adjournment: Being no further business, motion was made by Steeno, support by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:52 p.m. Next meeting is on January 9th at 5:30 p.m.

Joyce Giuliani