

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: January 9, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee. Absent: Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made by Solda, seconded by LaValley, to approve the agenda as presented. All ayes. Passed 4-0.
3. Citizens' Time: None
4. Approve minutes for last month's meeting: Motion was made by LaValley, seconded by Solda, to approve the minutes from the December 12th meeting. All ayes. Passed 4-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Solda, seconded by Byczek to pay the bills as presented. All ayes. Passed 4-0.
7. Assessor: Starting work on land values for upcoming tax year. Taxes will be going up 5% this year. The current assessing contract will expire on 4/14/23.
8. OLD BUSINESS:
 - a) Solar project update: petitions were received and are under review at this time.
 - b) Post Office Lease: a letter of negotiation was sent to the agent for the United States Postal Service regarding renewal of the rental agreement.
 - c) Budget for Fy23 – salary raises were discussed. Motion was made by LaValley, seconded by Solda, to increase board members and facilities manager salaries by 5%. Ayes – 3, Nays – 1. Passed 3-1.
 - d) School tax collection fees for 2023: motion was made by Byczek, seconded by Solda, to raise the tax collection fee per parcel for the Norway-Vulcan Area Schools and the Dickinson-Iron Intermediate School district to \$3.50 per parcel per school district. Ayes – 2, Nays – 1, Abstain – 1. Notices of the increase will be sent to both districts.
 - e) Road Commission – Dickinson County Road Commission has changed their plans on road construction work this year. They are going to hold off on Oak Crest Drive until further work is done on the problem area. Spruce St. may be on hold and the work on the north part of Ball Road has been reduced from 7,880 ft to 3,900 feet. Byczek will contact the road commission to find out what is going on.

9. NEW BUSINESS:

- a) Proposed use for Norway Mountain Ski Hill land: project on hold as the group has lost an investor.
- b) Training for Board of Review: mandatory bi-annual training is coming up in February for the Board of Review. The board decided not to send the members this year as they went last year.
- c) Road rally on August 26th: Roger VanDamme, UP Road Rally Club, has asked permission to host a road rally on August 26th using the Norway Truck Trail, Lyons Lake Road, Calumet Mine Road, and the Browns Lake Road. Motion to support the road rally was made by Giuliani, seconded by Solda. All ayes. Mr. VanDamme was referred to the Dickinson County Road Commission to get permission from them.
- d) Summer help: we will be looking to hire 3 full time and 1 part time employee for the summer. Ads will be placed soon.
- e) Guidelines for \$500 bonus: new guidelines were written for summer employees to receive a bonus. Motion was made by Byczek, seconded by Solda, to pay Simon Davey-Farrell, a \$500.00 bonus. Ayes – 3. Nays – 1. Passed 3-1. Simon will be paid on the January 30th payday.
- f) Snow removal rate for this year at the post office: Byczek suggested raising the snow removal rate at the post office from \$25 per removal to \$50 per removal. Byczek will send a letter to the post office regarding the increase.
- g) Appoint representative to the Central Landfill Authority: motion was made by Giuliani, seconded by LaValley, to reappoint Dave Solda to the Central Landfill Authority for this year. Ayes – 3, Nays – 1. Passed 3-1.

10. Citizens' Time: None.

11. Committee Reports: None

12. Board member comments: **Byczek** – John Franczek has offered to sell a 45 acre parcel to the township for \$90,000. Discussion will be held at a later time.

13. Facilities Manager comments: None.

14. Adjournment: Being no further business, motion was made by Solda, support by Giuliani, to adjourn. All ayes. Passed 4-0. Meeting adjourned at 6:40 p.m. Next meeting is on February 14th at 5:30 p.m.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: February 13, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee; Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made by Solda, seconded by Steeno, to approve the agenda as presented. All ayes. Passed 5-0.
3. Citizens' Time: D. Curran – no trespassing signs behind his property
4. Approve minutes for last month's meeting: Motion was made by Steeno, seconded by LaValley, to approve the minutes from the January 9th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by LaValley, seconded by Solda to pay the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a) Solar project update: the right to referendum petitions filed with the township regarding Ordinance #2022-1 Amend the Norway Township Zoning Ordinance to Authorize and Regulate Transmission-Connected Solar Energy Facilities did not contain the required number of valid signatures. Therefore, the above mentioned Ordinance is now in effect.
 - b) Budget for FY23 – there will be a Public Budget Hearing on Tuesday, March 14, 2023 at 5:00 p.m. at the Norway Township Hall. Notices will be posted.
 - c) School tax collection fees for 2023: notices were sent to the Norway-Vulcan Area Schools and the Dickinson-Iron Intermediate School District regarding the proposed increase in tax collection fees. NVAS accepted the amount approved at the last meeting (\$3.50 per parcel). DIISD contacted Supervisor Byczek with a counter offer. Motion was made by Solda, second by Steeno, to lower the tax collection from the proposed \$3.50 per parcel to \$2.00 per parcel. Ayes – 4, Nayes – 1. Passed 4-1.
 - d) Road Commission – this year's road work and sidewalk work: Plans are still tentatively to pave approximately 3900 ft. of Ball Road. There will be no sidewalk work done in Norway Township this year.

8. NEW BUSINESS:

- a) Cemetery rates for April 1, 2023 – March 31, 2024 - motion was made by Steeno, second by LaValley, to implement a 5% COLA increase in next fiscal year's cemetery rates. All ayes. Passed 5-0. Information will be sent out to local funeral directors.

- b) Complaints of WPA Road/Brickyard Road crack sealing: residents are reporting a problem with long pieces of crack sealing material in their yards after crack sealing work is done by the county. Byczek will contact the road commission with their concerns.
- c) Resolution for Escrow Fund: discussed establishing an escrow account for the solar power project. Action on the resolution will be put off until the next meeting when more information is available.
- d) Town hall redesign: Byczek will contact an engineering firm to come in and assess the building.
- e) Roads at cemetery for ice control: with the ice build-up on the cemetery roads, the City of Norway was contacted to sand/salt the roadways. Discussed purchase of a sander for the township truck. Board was in agreement that working with the city was the best solution
- f) Franczek property: John Franzcek offered to sell a piece of property along the Sturgeon River, south of the city well site to the township. After discussion, it was felt that this was not in the best interest of the township. Byczek will contact Mr. Franzcek and let him know.
- g) Tractor purchase: quotes were obtained for the purchase on 2 new riding lawnmowers, a new lawn vacuum, and 2 push lawn mowers. The cost of this equipment was approved last year. Board agreed to go ahead with the purchase of the above equipment while we can still get it. We will also be selling 2 old lawnmowers when the new equipment arrives.
- h) Highline broadband update: representatives of Highline Broadband have been invited to the March meeting to discuss their project.
- i) Retention incentive: discussed establishing a retention incentive to hourly employees that would give them \$0.50 per hour extra per year above the approved hourly rate and up to \$1.50 more per hour after three years. Board felt that this should be put into a township policy format and discussed at the next meeting.
- j) Job posting for April-November season employees: a job description will be developed for a position that extends from April – November. When this is approved, the job will be posted in the newspaper.
- k) Assessor contract: the contract with Triple A Assessing will be complete in April. Board unanimously approved giving a 1 year contract to Robert Desjarlais LLC, for our assessing needs. Bob is currently doing our assessing work, under Triple A Assessing and is familiar with our township.
- l) Budget amendments: a list of necessary budget amendments was reviewed. Motion was made by LaValley, second by Steeno, to approve the budget amendments as presented. All ayes. Passed 5-0.

9. Citizens' Time: D. Curran – property description. C. Moore – engineering firms.

10. Committee Reports: **Solda:** Central Landfill Authority – no longer accepting scrap tires because there is no one to haul them away. North Alert Ambulance Authority – still having mechanical issues with their new ambulance. Sale of land next to the ambulance garage has been completed.
11. Board member comments: **LaValley:** deadline to pay taxes without a penalty has been extended to February 28th. She will be in the office on that day from 9 a.m. to 4 p.m
Byczek: no comments.
12. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:25 p.m. Next regular board meeting meeting is on Tuesday, March 14th at 5:30 p.m, due to the Board of Review meeting on Monday night. Public Budget Hearing is scheduled for 5:00 p.m. on Tuesday, March 14th right before the regular board meeting.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: March 14, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee. Absent: Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion was made by Solda, seconded by Giuliani, to approve the agenda as presented. All ayes. Passed 4-0.
3. Citizens' Time: None
4. Approve minutes for last month's meeting: Motion was made by Solda, second by Byczek, to approve the minutes from the February 13th meeting. All ayes. Passed 4-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by LaValley, seconded by Solda to pay the bills as presented. All ayes. Passed 4-0.
7. Guest: Highline Internet Co.
8. OLD BUSINESS:
 - a) Solar project update: April 4th is the date that has been set for the appeal on the Right to Referendum issue.
 - b) Assessor contract: motion was made by Giuliani, second by Solda, to approve the proposed contract with Robert Desjarlais for assessing services for the next fiscal year. All ayes. Passed 4-0.
 - c) Road Commission – this year's road work: request for bids will go out soon for paving of 3900 ft. of north Ball Road.
 - d) Town hall redesign: Byczek having trouble finding an engineering firm to come and review the building.
9. NEW BUSINESS:
 - a) Spring Clean-Up: tentative time is the third week of May. Plans will be finalized at the next meeting.
 - b) Job descriptions/ad for summer workers: a job description for summer workers and another for a part-time worker were reviewed and approved by mutual consensus of the board. The part-time job will be offered to the person currently performing the duties and we will advertise to fill the other positions.
 - c) Cemetery roads: working on getting a bid to pave some of the roads at the cemetery. More info at the next meeting.

- d) CD discussion: tabled until next month.
- e) Framing of donated map: motion was made by Solda, second by LaValley, to proceed with framing of an old plat map that was donated to the township last year. All ayes. Passed 4-0. The map will be on display at the hall when framing is completed.
- f) Tree removal at cemetery: there are 8 pine trees that are either dead or leaning badly that need to be removed. A quote was received from St. Vincent Tree Service for the job. Motion was made by Solda, second by Giuliani to proceed with having the trees removed. All ayes. Passed 4-0.

10. Citizens' Time: None

11. Committee Reports: **Solda:** North Alert Ambulance Authority – ambulance has been repaired.

12. Board member comments: **Byczek:** have a zoning permit application from Verizon for installation of a new tower on land by Oak Crest Drive. There are issues that need to be worked out with them. The Board of Review sessions are going well.

13. Adjournment: Being no further business, motion was made by Solda, second by Giuliani, to adjourn. All ayes. Passed 4-0. Meeting adjourned at 6:23 p.m. Next regular board meeting meeting is on Monday, April 10th at 5:30 p.m,

Joyce Giuliani

Norway Township Public budget Hearing, March 14, 2023

1. Meeting called to order at 5:00 p.m. by Supervisor Byczek, pledge to the flag recited.
2. Members present: Supervisor – Don Byczek; Clerk – Joyce Giuliani; Treasurer – Kristen LaValley; Trustee – Dave Solda. Absent: Trustee – Mike Steeno
3. Approve agenda: motion to approve the agenda as presented was made by Solda, second by LaValley. All ayes. Passed 4-0.
4. Citizens Time: None
5. NEW BUSINESS:
 - a) Approval of Policy 2023-1 Retention Incentive Pay for Hourly Workers: policy was reviewed. Motion was made by Giuliani, second by LaValley, to accept Policy 2023-1 as written. All ayes. Passed 4-0.
 - b) Approve 2023/2024 Budget: final budget was reviewed. Motion was made by LaValley, second by Solda, to approve the final budget as presented. All ayes. Passed 4-0.
 - c) Approve 2023/2024 General Appropriations Act: Motion was made by LaValley, second by Byczek to approve the 2023/2024 General Appropriations Act as presented. Role call vote: Ayes – Solda, Byczek, Giuliani, LaValley. Nays: None. Absent Steeno. Passed 4-0.
 - d) Approve Resolution 2023-2 Establishment of Regular Board Meeting Time and Place: Motion was made by Solda, second by LaValley, to approve Resolution 2023-2 as presented. Role call vote: Ayes: Byczek, Giuliani, Solda, LaValley. Nays: None. Absent: Steeno. Passed 4-0.
 - e) Approve Resolution 2023-3 Establish Norway Township Pay Rates, Salary Schedules and Reimbursement: Motion was made by Byczek, second by Solda, to approve Resolution 2023-3 as presented. Role call vote: Ayes: Giuliani, Solda, Byczek, LaValley. Nays: None. Absent: Steeno. Passed 4-0.
 - f) Approve Resolution 2023-4 Township Investment and Depository Designation Resolution: Motion was made by Solda, second by Giuliani, to approve Resolution 2023-4 as presented. Role call vote: Ayes: LaValley, Giuliani, Byczek, Solda. Nays: None. Absent: Steeno. Passed 4-0.
 - g) Budget Amendments for close out of current fiscal year: Motion to approve budget transfers as of March 31, 2023 to alleviate any deficiencies in individual activities was made by LaValley, second by Solda. Role call vote: Ayes: Solda, Giuliani, Byczek, LaValley. Nays: None. Absent: Steeno. Passed 4-0.
6. Citizens' Time: None
7. Adjournment: Being no further business, a motion was made by LaValley, second by Solda, to adjourn the meeting. All ayes. Passed 4-0.

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: April 10, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Byczek requested that Assessor's Update be added as item # 7. Motion made by Steeno, second by Giuliani, to approve the agenda as presented with the addition of item #7 Assessor's Update added. All ayes. Passed 5-0.
3. Citizens' Time: Dennis LaFaive, Judy Bettiga and Jeff Edwards: Piers Gorge Road
4. Approve minutes for last month's meeting: Motion was made by Solda, second by LaValley, to approve the minutes from the March 14th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by LaValley, seconded by Steeno to pay the bills as presented. All ayes. Passed 5-0.
7. Assessor's Update: Board of Review was successful. AMAR is due next year. Will begin the 20% inspection of properties for this year in June.
8. OLD BUSINESS:
 - a) Solar project update: a summary motion brief must be filed with the court by April 21 for the right to referendum issue. If the summary motion is not granted, an injunctive relief hearing will be held on May 12. At this time, core drilling is commencing at the project sight.
 - b) Escrow Account Resolution: resolution 2023-1 Zoning Escrow Fee Policy was reviewed. Motion was made by Steeno, second by Byczek, to adopt Resolution 2023-1 Zoning Escrow Fee Policy. Roll call vote: Ayes: Byczek, Solda, Steeno. Nays: Giuliani, LaValley. Passed 3-2. Details of the account will be set up with the Treasurer and Circle Power Renewables.
 - c) Road Commission: three bids were received for paving of 3850 ft of the north part of Ball Road. Motion was made by Giuliani, second by Solda, to accept the low bid of \$155,660.20 from Bacco. Roll call: Ayes: Steeno, Solda, Byczek, Giuliani, LaValley. Nays: None. Passed 5-0.
 - d) Bids on Lawn Mowers: one bid was received for the John Deere X300 mower for \$215.75 from John and Caleb Stachowicz and one bid was received for the Cub Cadet mower for \$75.00 from Don Byczek. Motion was made by Solda, second by Giuliani, to accept both bids. All ayes, with Byczek abstaining. Passed 4-0.
 - e) Town hall redesign: Colin Jacobetti, architect, will be at the town hall on Tuesday, April 18th at 9:30 a.m. to discuss ideas about redesigning the hall.

- f) Spring Clean-Up: tentative time is Tuesday, May 16th through Friday, May 19th at noon. Giuliani will call to schedule the dumpsters. Ads will be placed in Lufts Advertiser and on channel 7.
- g) Summer workers: looking to hire 2-3 more workers besides the ones returning from last year. Applications are coming in.
- h) Cemetery roads: Midwest Asphalt and Gravel has expressed interest in bidding on the project.
- i) CD discussion: discussion was held on the possibility of transferring money from our remaining CD into the MI-class program. The board felt that with the uncertainty of the financial markets that we would leave the CD where it is for now.

9. NEW BUSINESS:

- a) Poverty exemptions: reviewed the township's poverty exemption policy.
- b) Audit report: the bi-annual audit of the township for FY 2022 was reviewed.
- c) Television set for hall: discussed possibility of installing a tv for training/presentation purposes in the future
- d) Retail shop at the Industrial Park: received a request to consider selling land in the Industrial Park for some to build a retail shop. This issue will be referred to the Planning Commission.

10. Citizens' Time: None

11. Committee Reports: None

12. Board member comments: **LaValley:** delinquent taxes have been received from the County. There was a problem with the special tax assessment for milfoil treatment at Hamilton Lakes. Working with MTA to rectify problem.

13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:50 p.m. Next regular board meeting meeting is on Monday, May 8th at 5:30 p.m,

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: May, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Byczek requested Item C under New Business be deleted and replaced by CUPPAD Resolution. Motion made by Solda, second by Steeno, to approve the agenda as presented with the change requested.. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes for last month's meeting: Motion was made by Steen, second by LaValley, to approve the minutes from the March 14th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Solda, seconded by Byczek to pay the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a) Solar project update: court hearing on motion to dismiss the lawsuit against the township is scheduled for 5/12 and 1:00 p.m. Byczek and Giuliani will attend the hearing.
 - b) Road Commission: the Dickinson County Road Commission has agreed to do paving of South Spruce Street and an additional 4000 feet of Ball Road. Motion was made by Steeno, second by Giuliani, to accept the bid for South Spruce St. Roll call vote: Ayes: Steeno, Solda, Byczek, Giuliani, LaValley. Nays: none. Passed 5-0. Motion was made by Steeno, second by Giuliani, to accept the bid for an additional 4000 ft on Ball Road. Roll call vote: Ayes: LaValley, Giuliani, Byczek, Solda, Steeno. Nays: none. Passed 5-0.
 - c) Town hall redesign: preliminary plans were reviewed. Byczek will contact Jacobetti Engineering for more information regarding a new office for the clerk.
 - d) Spring clean up: scheduled for Tuesday May 16th through Friday morning May 19th. Steeno and Solda will coordinate with the contractor for pickups throughout the week.
 - e) Recreation area update: there has been no work done at this time on the dugout replacement project. Waiting for load limits to be lifted from roads so the cement truck can come out.
 - f) Escrow Fund update: working on getting the proper paperwork required by the bank for opening of the escrow fund. The account should be open this week.

8. NEW BUSINESS:

- a) Treasurer's resignation: Kristen LaValley has submitted her resignation as Township Treasurer effective 6/1/23 citing not enough time to work full-time and do the Treasurer job too. Motion was made by Steeno, second by Solda, to accept LaValley's resignation. All ayes. Letters of interest from persons wishing to be considered for the job will be accepted through May 15th. A special meeting of the board will be held at 10:00 a.m. on Wednesday, May 17th to appoint a new Treasurer.
- b) Summer employees; 3 summer employees have been hired at the cemetery.
- c) CUPPAD Resolution: the Dickinson County Solid Waste Planning Committee and the Dickinson County Board of Commissioners have approved a request to allow Menominee County to export low hazardous industrial waste sludges in the Niagara Development Landfill. The next step is the adoption process is to receive approval by the local units of government in Dickinson County. Motion was made by Byczek, second by Solda, to adopt Resolution for the Approval of Amendment 2023-1 to the Dickinson County Solid Waste Management Plan. Roll call vote: Ayes: Byczek. Nays: LaValley, Giuliani, Solda, and Steeno. Resolution 2023-1 was disapproved for 1-4 vote.
- d) Letters to former blight issues: letters were sent to previous property owners having blight issues informing them of the spring clean up event May 16th – May 19th.
- e) Special meeting of Planning Commission: a special meeting of the Planning Commission will be held on Tuesday, May 30th at 5:30 p.m. for public input on a conditional use permit for the solar project.
- f) Cemetery Roads: a bid was received for paving of some of the Cemetery Roads from Midwest Asphalt and Gravel. Byczek will contact them to begin work.

9. Citizens' Time: J. Edwards – information regarding a scrap tire grant

10. Committee Reports: None

11. Board member comments: all board members expressed their regret about Kristen LaValley leaving the Treasurer position but wished her well in the future.

12. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:40 p.m. Next regular board meeting meeting is on Monday, June 12th at 5:30 p.m. The DCTA meeting is scheduled for Monday, May 15th at 6:30 p.m. at the Breitung Township Hall in Quinnesec.

Joyce Giuliani

**Norway Township Planning Commission
Special Meeting Minutes
May 30, 2023**

The meeting was called to order at 5:30 p.m. Pledge was recited.

Roll Call: P. Kivisaari, B. Pellegrini, , M. Steeno, R. Girardi

Absent: B. Swanson

Others Present: D. Byczek (Township Supervisor/Zoning Administrator)

Approve Agenda: Motion by Pellegrini, support by Steeno, to adopt the agenda as presented. All ayes. Passed 5-0.

1. Presentation given by Circle Power representatives concerning the conditional use permit for the solar array at the Groveland Mine area.
2. Comments were received for support of the permit and no one spoke to ask the commission to reject the conditional use permit.
3. Questions were asked of the applicants by the commission and citizens.
4. A request was made by Circle Power to have a special planning commission meeting in June of 2023 to either approve or reject the conditional use permit. The commission agreed to this request.
5. Don Byczek will establish the date, time and place for this special June meeting.

Adjournment: Motion was made by Girardi, second by Pellegrini, to adjourn. Passed 4-0. Adjourned at 6:11 p.m.

Don Byczek
Recorder

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: June 12, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Jeff Edwards, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Byczek requested Item E Refrigerator for concession stand and Item F Hamilton Lake Special Assessment both under Old Business be added and Giuliani requested Item D Road Rally under New Business be added to the agenda. Motion made by Steeno, second by Edwards, to approve the agenda as presented with the changes requested.. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes for last month's meeting: Motion was made by Solda, second by Byczek, to approve the minutes of the May 17th Special Meeting to Appoint New Treasurer. All ayes. Passed 5-0. Motion was made by Edwards, second by Steeno to approve the minutes from the May 8th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Steeno, seconded by Byczek to pay the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a) Solar project update: public hearing on conditional use permit was held on May 30th. Circle Power is working with township lawyer to complete the document for approval. Special Meeting to approve the conditional use permit will be held soon.
 - b) Road Commission: award of project documents were signed by the township with the Dickinson County Road Commission for South Spruce St and Ball Road work. Dust control was performed on Piers Gorge Road and Camp Hayes Rd.
 - c) Cemetery Roads: a bid has been received for paving of the cemetery roads. Discussion was held on funds available for this job and the decision was made to seek a bid for additional work as there are funds available at this time. Byczek will contact the contractor.
 - d) Town hall redesign: after reviewing plans for a new office for the clerk, the board decided not to go through with the project due to the cost and the age of the building
 - e) Refrigerator for concession stand: a new refrigerator for the concession was stand was obtained last month. Discussion was held whether the township should reimburse the Little League for the cost if they submit the bill for reimbursement. Other equipment has either been donated or purchased by the Brackett Foundation.

- f) Hamilton Lakes Special Tax Assessment: it has come to the attention of the township board that taxes for the special milfoil assessment for residents living on Lake Mary Drive were not levied last year. Treasurer Edwards will work with the Dickinson County Clerk as to how to handle this oversight.

8. NEW BUSINESS:

- a) Appoint D. Solda as an alternate to the Zoning Board of Appeals: motions was made by Giuliani, second by Steeno, to appoint Solda as an alternate to the ZBA. Ayes: Byczek, Giuliani, Steeno, Edwards. Nays: Solda. Passed 4-1.
- b) Flags at Cemetery: due to citizens's request the small graveside flags will be left up until after the 4th of July.
- c) Carney Lake request for milfoil treatment funds: a request was received from the Carney Lake Association for \$500 from the Norway Township Board to aid in paying for the milfoil treatment needed at the lake. Motion was made by Solda, second by Giuliani, to approve \$500.00 for Carney Lake Association milfoil treatment. All ayes. Passed 5-0.
- d) Road Rally in August: the route for the August 26th Iron Mule Road Rally has been changed to delete the Merriman East Rd. Motion was made by Edwards, second by Byczek to approve the new route. All ayes. Passed 5-0.

9. Citizens' Time: None

10. Committee Reports: None

11. Board member comments: **Solda** - there were items left on the ground outside of the dumpsters at the spring clean up site. Will consider moving it to a new location next year. **Byczek** – ash trees are dying at the cemetery. Consideration should be given to replacing them this fall. Training is being offered thru MTA at the Island Resort & Casino in mid July. If anyone is interested in attending any classes, contact Joyce before June 30th so she can get you registered.

12. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:40 p.m. Next regular board meeting meeting is on Monday, July 10th at 5:30 p.m,

Joyce Giuliani

**Norway Township Planning Commission
Special Planning Commission Minutes
June 28, 2023**

The meeting was called to order at 5:30 pm

Pledge:

Roll Call: Present: Brian Pellegrini, Peter Kivisaari, Mike Steeno, Mike Steeno and Bob Girardi,
Absent: B. Swanson

Others Present: Don Byczek, (Township Supervisor/Zoning Administrator)

Approve Agenda: Agenda was approved unanimously.

Approval of Minutes: No Minutes. Minutes will be approved for the July 24, 2023 meeting.
Motion to appoint Pellegrini alternate secretary for this Special Meeting. Seconded by Bob Girardi. 4-0

Citizens' Time: Several citizens spoke regarding the Groveland Mine Solar Conditional use permit. Focus of the comments was a document submitted by Eric Wickman indicating the property owners-Michigan DNR or a representative from the state has not signed the application. Document was accepted by the Planning Commission.

The Planning Commission moved on to discussing in detail Resolution 23-06 granting a conditional use and site plan permit to Groveland Mine Solar. Discussed zoning compliance with Sections 1304, 1319. The Commission determined Groveland Mine Solar was in compliance with all sections of 1304 and 1319. Brian Pellegrini motion to accept the Conditional Use Permit and that all conditions of the application were met. Seconded by Mike Steeno. 3-1: Pellegrini, Girardi and Steeno-Yes. Kivisaari-No. Brian Pellegrini

Prior to granting the permit, the Commission (by consensus) moved the 2nd Citizen's time from after the vote to prior to voting on granting the Conditional Use Permit.

Citizens voiced there concerns and again raised the Michigan DNR or representative from the State of Michigan had not signed the permit. Discussion also brought up that in addition, part of the site on the permit is Michigan Mining Land and no signature was present on the application for a conditional use permit. Representatives of Groveland Mine Solar stated they will get these signatures. Planning Commission accepted this stipulation as long as it was included in resolution 23-06. Chairman Kivisaari requested this stipulation be hand written in the resolution and initialed by the Zoning Administrator, Don Byczek. On page 11 under Decisions: added was "subject to obtaining leased land signatures from Michigan Mining and the Michigan DNR. The Vested Rights 5. Page 11 was read and a vote was taken. The vote was 4-0. Chairman Kivisaari declared Resolution 23-06 adopted. Mike Steeno motion and Brian Pellegrini

Adjournment: Motion was made by Brian Pellegrini seconded by Bob Girardi to adjourn at 6:35 pm

Next Meeting: July, 24, 2023.

Brian Pellegrini
Recorder

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: July 10, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Jeff Edwards, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Solda requested to add under 9, New Business item c. Gate at ballfield. Motion was made by Solda, second by Edwards, to approve the agenda with the addition item c. Gate at ballfield under New Business. All ayes. Passed 5-0.
3. Citizens' Time: Eric Wickman – letter concerning Groveland Mine Solar Project
4. Approve minutes for last month's meeting: Motion was made by Steeno, second by Solda to approve the minutes from the June 12th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Steeno, seconded by Byczek to pay the bills as presented. All ayes. Passed 5-0.
7. Assessor Time: None
8. OLD BUSINESS:
 - a) Solar project update: Attorneys from both sides working on the property tax agreement and decommissioning agreement. Suggestion was made to appoint 2 township board members to work with the attorneys during this phase. Don Byczek and Jeff Edwards were appointed.
 - b) Cemetery Roads: Bid was received from Midwest Asphalt & Gravel in the amount of \$77,493.00 to resurface 35,000 sq. ft of roads at the cemetery. Motion was made by Steeno, second by Edwards, to accept the bid from Midwest Asphalt & Gravel. Roll call vote: Ayes – Steeno, Solda, Byczek, Giuliani, Edwards. Nays – none. Passed 5-0. Giuliani will send the 10% deposit requested so work can be scheduled.
 - c) Refrigerator for concession stand: a new refrigerator for the concession stand was obtained last month. Motion was made by Solda, second by Edwards, to reimburse the Norway Diamond Board for the cost of the refrigerator. Ayes – 4. Nays – 1. Passed 4-1. Check will be sent for reimbursement.
9. NEW BUSINESS:
 - a) Appoint D. Solda as township representative to Dickinson County Construction Code board: Motion was made by Byczek, second by Giuliani, to appoint Solda to the Dickinson County Construction Code board. All ayes. Passed 5-0.
 - b) Blight Issues: There are 2 cases at this time that will be referred to the township attorney. One is someone living in a travel trailer on a lot on Cherry St. and the other is for vehicles

parked on the sidewalk and dog feces not picked up off of the sidewalk. Both cases are in violation of the Zoning Ordinance and there may be health department issues as well. There are also several tall grass problems.

- c) Gate at ballfield: Discussion was held regarding installation of a gate on the road to the upper parking area at the ballfield. Board members felt that locating the dumpsters for the spring clean up at the upper area of the ballfield would alleviate the problem of outsiders using the dumpsters. The gate would only be open if someone was there to check driver's IDs. Consensus approval was given to the project. Plans at this time are to have the gate installed this fall.

10. Citizens' Time: None

11. Committee Reports: **Planning Commission** – conditional use permits have been issued for the Groveland Mine Solar Project. Construction is expected to begin with 12 months. There is still possible legal action pending which could affect the start time of the project.

12. Board member comments: **Giuliani** – this years fire contract with the city will cost \$3,940 per month which does not include hydrant rental. Giuliani will be attending a Cemetery Management seminar put on by MTA on July 18th at the Island Resort & Casino. **Byczek** – trees at the cemetery are dying and need to be replaced

13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:20 p.m. Next regular board meeting meeting is on Monday, August 14th at 5:30 p.m., Board of Review session will be held on Tuesday, July 18th at 11:00 a.m. Regular Planning Commission meeting will be held on Monday, July 24th at 5:30 p.m.

Joyce Giuliani

**Norway Township Planning Commission
Regular Planning Commission Minutes
July 24, 2023**

The meeting was called to order at 5:30 pm

Pledge:

Roll Call: Present: B. Swanson, Brian Pellegrini, Mike Steeno and Bob Girardi,
Absent: Peter Kivisaari

Others Present: Don Byczek, (Township Supervisor/Zoning Administrator)

By consensus Bob Girardi was selected to serve as chairman for this meeting in the absence of Peter Kivisaari.

Approve Agenda: **Mike Steeno motioned to accept the Agenda as presented. Brian Pellegrini seconded. Voice vote 4-0 approved.**

Approval of Minutes: Minutes were amended as noted: 1) remove Mike Steeno (noted twice) in roll call. 2) under citizen's time: remove 1319 both times and change the Motion to reflect: Mike Steeno made the motion and Brian Pelligrini seconded it. 3) Add: Mike Steeno Motioned 2nd by Brian Pelligrini. **Brian Pelligrini motioned to approve the minutes as amended. Mike Steeno seconded. Voice vote 4-0 approved.**

Citizens' Time: None.

Discussion on the letter from Rene/Laura Skrumbellos' appeal to the Zoning Board of Appeals.

Discussion of the PILT agreement for Circle Power.

Adjournment: **Motion was made by Brian Pellegrini seconded by Mike Steeno to adjourn at 5:57. Voice vote 4-0**

Next Meeting: July, 24, 2023.

Brian Pellegrini
Recorder

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: August 14, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Jeff Edwards, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:32 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion made by Solda, seconded by Steeno, to approve the agenda as presented. All ayes. Passed 5-0.
3. Citizens' Time: David Chicha – streetlight needed by N1677 Cherry St. Mary Clark – funds for milfoil treatment at Hamilton Lakes
4. Approve minutes for last month's meeting: Motion was made by Steeno, second by Edwards, to approve the minutes from the July 10th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Solda, seconded by Byczek, to pay the bills as presented. All ayes. Passed 5-0.
7. Assessor Time: 20% visits are done for the year. The southwest part of the township was done. All property transfers are current at this time.
8. OLD BUSINESS:
 - a) Solar project update: Zoning Board of Appeals hearing regarding the conditional use permit is scheduled for September 5, 2023 at 5:30 p.m. at the Norway Township hall. No work can be done by Circle Power on the project until the case is settled.
 - b) Refrigerator for concession stand: discussed the appropriateness of the township purchasing a refrigerator for the concession stand at the East Vulcan Recreation Area. Approval from last month was allowed to stand and the Norway Diamonds Booster club was reimbursed.
 - c) Blight issues: still awaiting court date for 2 cases. Grass cutting has also been a persistent issue this year.
9. NEW BUSINESS:
 - a) Dust control on Pier's Gorge Road: as the summer season ends, the Piers Gorge Road will be used much less. Duct control will not be done at this time.
 - b) Hamilton Lakes milfoil treatment request: Motion made by Steeno, seconded by Giuliani, to pay \$500.00 towards milfoil treatment at the Hamilton Lakes Chain. All ayes. Passed 5-0.

10. Citizens' Time: David Chicha – township investment policy Robert Girardi – Ball Road paving project

11. Committee Reports: None

12. Board member comments: **Edwards** – would like to change payroll dates starting next fiscal year. **Giuliani** – update on election changes. **Steno** – broadband internet service. **Byczek** – road commission budget for next year, meeting contractor this week on the cemetery road paving project, replacing bathrooms at the cemetery next year, will shut water off at the East Vulcan Rec area this week, trees at the cemetery, and sidewalks in Vulcan.

13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:40 p.m. Next regular board meeting meeting is on Monday, September 11th at 5:30 p.m,

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: September 11, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Jeff Edwards, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion made by Solda, seconded by Edwards, to approve the agenda as presented. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes for last month's meeting: Motion was made by Steeno, second by Solda, to approve the minutes from the August 14th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Motion was made by Solda, seconded by Byczek, to pay the bills as presented. All ayes. Passed 5-0.
7. Assessor Time: None
8. OLD BUSINESS:
 - a) Solar project update: Zoning Board of Appeals met on 9/5 on a petition from Rene and Laura Skrumbellos regarding issues related to the approval of the conditional use permit approved by the Planning Commission. A decision was not reached at that meeting and another meeting will be held on 9/25.
 - b) Blight issues: papers have been served on the 2 blight cases that have been turned over to the township lawyer. Recipients have 21 days to respond.
 - c) Streetlight on Cherry St.: a resident has asked for a streetlight to be installed near his property on Cherry St. Board members reviewed the request and visited the sight. Motion was made by Solda, second by Edwards, to not install a streetlight at this location as there are already streetlights at each end of the block. All ayes. Motion passed. Streetlight will not be installed.
9. NEW BUSINESS:
 - a) Gift shop in Industrial Park: a request was received from Justin Varda to purchase land in the Industrial Park to build a gift shop. This will be forwarded to the Planning Commission for review before the board makes the final decision.
 - b) Highline Internet Service: there have been issues with the work of the contractors installing the fiberoptic cable for the internet project. Work has been stopped until the issues are resolved.

10. Citizens' Time: David Chicha – Highline Internet project. Jim Harris, Road Commission – planning for next year's road work

11. Committee Reports: None

12. Board member comments: **Giuliani** – early voting issues.

13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:20 p.m. Next regular board meeting meeting is on Monday, October 9th at 5:30 p.m,

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: October 9, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Jeff Edwards, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion made by Steeno, seconded by Edwards, to approve the agenda as presented. All ayes. Passed 5-0.
3. Citizens' Time: Sara Coron – County Road 573 (Lower Pine Creek Road)
4. Approve minutes for last month's meeting: Motion was made by Steeno, second by Solda, to approve the minutes from the September 11th meeting. All ayes. Passed 5-0.
5. Financial reports for last month: financial reports were reviewed and discussed.
6. Bills for approval: Bills were reviewed. Byczek questioned the invoice for Ryan & Lynch and asked to hold it until he can call them to confirm the charges. Motion was made by Solda, seconded by Steeno, to pay the bills as presented, with the exception of the Ryan & Lynch invoice. All ayes. Passed 5-0. Motion was also made by Edwards, second by Giuliani, to pay the remainder of the milfoil treatment funds from 2022 to the Hamilton Lakes Board in the amount \$
7. Assessor Time: None
8. OLD BUSINESS:
 - a) Solar project update: Chris Moore of Circle Power reported that the court case over the right to referendum issue is going forward to the Appellate Court but he has not heard if the Skrumbellos case will be appealed or not. The Norway Township Zoning Board of Appeals ruled in the township's favor and the Skrumbellos have 30 days from that date to file an appeal. Circle Power is also working on 2 agreements for the 3 townships regarding decommissioning and property tax guarantee so they will be ready when the court cases have been settled.
 - b) Blight issues: the trailer on Cherry St. still has not been moved. It doesn't meet zoning size requirements. The other case has been resolved.
 - c) Highline Internet: we have received a corrected permit application but there are still questions on the METRO act fees associated with the cable running along the roadway. Highline also needs to include the River Meadows Lane and Fern St. areas in their cable runs before its application is approved.
9. NEW BUSINESS:
 - a) Land division for John Franczek: motion was made by Steeno, second by Solda, to approve the land division as applied for by Mr. Franczek. All ayes. Passed 5-0.

- b) Open board seats for upcoming year: there will be 2 board seats on the Planning Commission expiring in December 2023. The openings will be posted on the website and in the Lufts Advertiser.
- c) Fire & Road Millage renewal resolution: the fire and road millage levy will expire in 2024. Resolution 23-07 Fire Protection and Road Millage Renewal was adopted by the board extending the millage from 2025 through 2028, inclusive. The proposal will be on the ballot for the February 27th Presidential Primary election.
- d) Hamilton Lakes milfoil treatment millage renewal: a letter was received from the Hamilton Lakes Board stating that they had approved a .8000 mil special assessment to each landowner in the existing Hamilton Lakes Special Assessment District for the treatment of milfoil at Hamilton Lakes for a period of 3 years, from 2024 through 2026, inclusive. Motion was made by Steeno, second by Giuliani, to approve the special assessment of .8000 mils for milfoil treatment at Hamilton Lakes for the existing Hamilton Lakes Special Assessment District. All ayes. Passed 5-0.
- e) New laptop computer and printer for the treasurer: Jeff Edwards is requesting a new laptop due to the age of the existing unit and the complexity of the programs he is using. He is requesting a new printer because the one he was using is now only able to be used for elections. Motion was made by Giuliani, second by Solda, to purchase a new laptop and printer for the treasurer. All ayes. Passed 5-0.
- f) Road projects for 2024/2025: a letter has been sent to the Dickinson County Road Commission stating that the township would like to do Palmcook's Rocky Top Rd and Oakcrest Drive next year for local projects. Supervisor Byczek will also send a letter to the Road Commission Board and Jim Harris, Manager of the Road Commission regarding County Road 573 also known as the Lower Pine Creek Road.
- g) Resolution in support of Opposition to Preempt Local Control for Siting and Permitting of Utility Scale Renewable Facilities: Resolution 23-08 was adopted by the board stating our opposition to preemption of local control on large scale renewable energy facilities such as solar farms, wind farms, and large scale battery storage projects. Copies of the resolution will be sent to Senator McBroom and Representatives Hill and Markkanen. The vote in the legislature is scheduled for October 11 at 9 a.m.

10. Citizens' Time: None

11. Committee Reports: Zoning Board of Appeals meets this Wednesday for a variance on a mobile home. Planning Commission regular meeting is scheduled for Monday October 23rd at 5:30 p.m.

12. Board member comments: **Giuliani** – will attend a training at the Breitung Township hall on Thursday regarding early voting issues. **Byczek** – paving of cemetery roads will begin next week.
13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:20 p.m. Next regular board meeting meeting is on Monday, November 13th at 5:30 p.m,

Joyce Giuliani

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: December 11, 2023

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Jeff Edwards, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion made by Steeno, seconded by Solda, to approve the agenda as presented. All ayes. Passed 5-0.
3. Citizens' Time:
 - Teresa Charlevoix – condition of Cty. Rd. 573
 - Mike Rossato – condition of Cty. Rd. 573
 - Bob Mastie – condition of Cty. Rd. 573, bike trail on shoulder area of Cty Rd. 573
 - Diane Stanchina – condition of Cty. Rd 573
 - Gary Williams – requests sign addressing littering on Cty. Rd. 573
 - Nate Ruble – condition of Cty. Rd. 573
 - Doug Lindsley – condition of Cty. Rd. 573
 - Joyce Giuliani -condition of Cty. Rd. 573
 - John Zanon condition of Cty. Rd. 573
 - Larry Janssen – condition of Cty. Rd. 573
 - Sheila Haas – condition of Cty. Rd. 573
4. Approve minutes for last month's meeting: Motion was made by Edwards, second by Steeno, to approve the minutes from the November 13th meeting. All ayes. Passed 5-0.
5. Guest: Dickinson County Road Commission: discussed funding for road projects for 2024 and addressed the concerns of the citizens regarding the condition of Cty. Rd. 573. DCRC will hold its annual project planning meeting in February to finalize plans for next year's road work. Date will be announced.
6. Financial reports for last month: financial reports were reviewed and discussed.
7. Bills for approval: Bills were reviewed. Motion was made by Edwards, second by Solda, to pay the bills as presented. All ayes. Passed 5-0.
8. OLD BUSINESS:
 - Blight issues: 2 cases were heard in court on December 7th. Bray case was settled with the defendant ordered to pay \$350 for fines assessed by the township. Long case was delayed and moved to a new date following introduction of new information.
 - Laptop bids: 3 bids were received with Don Byczek submitting the winning bid of \$200.00. Other bids were \$50.00 and \$33.50.
 - Budget discussion – cost of living raises and road budget: a 5% COLA has been suggested for the Clerk, Treasurer, and Zoning Administrator positions. Hourly rates suggested to increase by \$0.75/hr. Supervisor and Trustee positions to remain the same as last year.

Road budget will be determined after discussion with the road commission on proposed work for next year.

9. NEW BUSINESS:

- Decommissioning and property tax guarantee agreements for Groveland Mine solar project: final draft of the agreements has been received. Board members will review. Both agreements will be presented at the next board meeting for approval/disapproval.
- Land division for Colin Jacobetti, Jr.: paperwork was presented explaining the land division plan. Motion was made by Edwards, second by Steeno, to approve the land division as presented. All ayes. Passed 5-0.

10. Citizens' Time:

- Al Bilski – running sewer line(s) into the Industrial Park
- Jack Perosceschi - gravel for Benton's Lake Road

11. Committee Reports: Board of Review will be held on December 12th at 11:00 a.m.

12. Board member comments: **Steno** – the Craft Shack has moved to downtown Norway. This is the business that was looking to purchase land in the Industrial Park.

13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting adjourned at 6:50 p.m. Next regular board meeting meeting is on Monday, January 8th at 5:30 p.m,

Joyce Giuliani