

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: January 11, 2021

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee; Mike Steeno, Trustee.

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Byczek asked to add item a under OLD BUSINESS, school taxes and under NEW BUSINESS, item d. Windows, item e. Compost site, item f. Raises in pay and item g. Cemetery roads. Motion made by Giuliani, seconded by Solda, to amend the agenda as requested. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes of December 14th meeting: Motion by Steeno, second by LaValley, to approve minutes as presented. All ayes. Passed 5-0.
5. Financial report: report for November was reviewed.
6. Bills for approval: list of bills to be paid was discussed. Motion by Steeno, second by LaValley, to pay bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
  - a. School taxes: discussion was held regarding the amount that other jurisdictions charge to collect school taxes. It is more than what we charge. LaValley will study the matter and give us a report at the next meeting.
8. NEW BUSINESS:
  - a. Budget amendments for this fiscal year: will be discussed at a special meeting to be held on February 8th at 5:00 which is right before the next regular meeting.
  - b. Planning commission appointments: we received 2 applicants for the open seats. Peter Kivisaari, who is a reappointment, and Brian Pellegrini. Robert Girardi expressed interest in being an alternate on the committee. Motion was made by LaValley, seconded by Giuliani, to appoint Kivisaari, and Pellegrini to the 2 open seats on the Planning Commission and to appoint Girardi as the alternate. All ayes. Passed 5-0. The organizational meeting of the planning commission will be held on January 25th at 5:30 p.m. at the Norway Township Hall.
  - c. Budget items for next year: quotes will be obtained for new cemetery equipment and a new copier for the office.
  - d. Windows in town hall: there are 5 windows in need of replacement in the town hall. A quote was received for St. George Glass in the amount of \$7,886.00. There is enough money in this year's budget for the work to be done. Motion was made by Giuliani, seconded by Solda, to have the 5 windows replaced. All ayes. Motion passed 5-0.
  - e. Compost site: discussion was held on continuing with the joint compost site with the city of Norway located on Oak Crest Drive. Costs were higher this year than anticipated. Board members decided it was still more cost effective to be in this joint contract than to provide a compost site in the township.

- f. Raises in pay for next fiscal year: raises for board members and employees were discussed. More will be decided at the budget workshop to be held at a later date.
  - g. Cemetery roads: some of the roads in the cemetery are badly in need of resurfacing. Money will be set aside for this work in the next budget depending on how much the project to resurface District 5 Road costs.
9. Citizens Time None
10. Committee reports - **Solda** - North Alert Ambulance - the work on the ambulance will be completed in March. There is a loaner unit on site at this time..
11. Board member comments - **Steen** - discussed when the planning commission will start having meetings. **LaValley** - tax collections going well. **Giuliani** - financial audit from last year is almost done. Waiting to hear from the accountant. **Byczek** - the contractor removing the trees from the cemetery will be back in the spring to complete the job.
12. Facility Manager Comments: lights aren't working on the front of the town hall. They will be replaced as necessary.
13. Adjournment: Being no further business, motion was made by Steeno, second by Giuliani, to adjourn. All ayes. Passed 5-0. Meeting was adjourned at 6:25 p.m. Next meeting will be February 8, 2021 at 5:30 p.m. Special meeting at 5:00 p.m. on February 8th to discuss budget amendments.

Joyce Giuliani