

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: April 9, 2018

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee. Mike Steeno, excused absence.

1. Meeting was called to order at 5:00 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Byczek requested under Old Business, Item b, to add County Road 577 . Motion by Giuliani, support by LaValley, to approve the agenda as amended. All ayes. Passed 4-0.
3. Citizens' Time: None
4. Approve minutes of March 13th Public Budget Hearing and March 13th regular meeting: Motion by Solda, support by LaValley, to approve both sets of minutes as presented. All ayes. Passed 4-0.
5. Financial report: Report of income and expenses for March was reviewed.
6. Bills for approval: list of bills to be paid was discussed. Motion by LaValley, support by Solda, to approve paying the bills as presented. Roll call vote: Ayes: Solda, Byczek, Giuliani, LaValley. Nays: None. Trustee Steeno absent. Passed 4-0.
7. OLD BUSINESS:
 - a. Timber harvest: Brock VanOss of VanOss Forestry Services presented several options, and estimated incomes from each, to the board regarding harvesting the cemetery area forest. After receiving the new information, board members agreed to re-evaluate the decision made at the March meeting to accept Option #1 before signing a contract.
 - b. Boundary Line Road and County Road 577: bid opening for paving work on these 2 areas was received on April 3rd. The low bid for Boundary Line Road was \$83,001.70. The low bid for County Road 577 was \$46,429.00. These prices are for paving work only. There would still be an extra cost for road commission services. The Board agreed to table this item until after the April road commission meeting..
 - c. Spring clean up and tire grant: discussion was held regarding the date of the spring clean up. At last month's meeting the board tentatively decided on May 18th and May 19th. This month the date was tentatively set for June 1st and June 2nd so as not to interfere with the Norway Area rummage sale. The board also discussed setting up the containers at the gravel pit at the cemetery instead

of the old compost site as there is more room in that area. Tire grant - date has not been determined yet. All of the cities and townships that received grants will work together with the Solid Waste Management Authority to come up with a plan.

- d. Blight issues: Byczek is working with several area residents to help them comply with our blight ordinance. Progress is being made in several areas.
 - e. Post Office lease: the new lease for the post office, which begins in July 2019, has been worked out with the post office leasing representative. Beginning July, 2019 we will received \$476.00 per month, instead of the current amount of \$265.00 per month. This lease will be in effect thru June, 2024. Motion by Byczek, support by Giuliani, to lease space to the United States Postal Service in the amount of \$476.00 for a period of 5 years beginning in July 2019. Roll call vote: Ayes: LaValley, Solda, Byczek, Giuliani. Naves: None Trustee Mike Steeno excused absence. Passed 4-0.
 - f. Michigan CLASS investments: LaValley has set up accounts in the CLASS investment program for the township. The interest rate for the month of March averaged 1.82%. The board decided to deposit money in just one account this month so there will be no confusion on which funds go into which account. Motion was made by Giuliani, support by Solda, to move the Industrial Park Account funds from Northern Interstate Bank to Michigan CLASS Investments. Roll call vote: Ayes: Byczek, Solda, LaValley, Giuliani. Naves: None. Trustee Mike Steeno excused absence. Passed 4-0.
8. NEW BUSINESS:
- a. Signs for cemetery and town hall - tabled until next month.
 - b. Collection of school taxes for 2018: we have received requests from the Norway Vulcan Area Schools and the Dickinson Iron Intermediate School District to collect school taxes for them. Motion was made by Giuliani, support for LaValley, to collect the school taxes for the same price that we collected the taxes last year. All ayes. Passed 4-0.
 - c. Update General Policy Manual: there was a mistake in our General Policy Manual. On page 16, under Section 6 it states "The Township board will engage a certified public accountant to annually audit the financial systems of the Township". It should read "The Township board will engage a certified public account to bi-annually audit the financial systems of the Township".

- d. Change Zoning Board of Appeals to Zoning and Ordinance Enforcement Board of Appeals: in order to better address the needs of the township residents involved in appeals regarding ordinance issues, the board discussed having the Zoning Board of Appeals serve as a board that can also review ordinance appeals. Motion was made by Byczek, support by LaValley, to change the name of the Zoning Board of Appeals to the Zoning and Ordinance Enforcement Board of Appeals. All ayes. Passed 4-0.
9. Citizens' Time: None
 10. Committee reports: Giuliani - attended the annual Hamilton Lakes Lake Board meeting. This year approximately 2 acres of the three-lake chain will be treated for milfoil. There have also been complaints of flooding in low-lying homesites as the water table has risen around 18" over the last several years. Solda - reports that North Alert Ambulance Authority has made an effort to answer more 911 calls in response to complaints from citizens.
 11. Board member comments: Giuliani - absentee ballots are being sent out for the upcoming school bond election on May 8th. So far there are about 90 ballots issued. Byczek - MTA has sent a request to all localities asking for contributions to the dark store fund which is to be used for legal costs to assist municipalities engaged in lawsuits with the Michigan Tax Tribunal. Reminded members of the UP North Summit at the Island Resort and Casino on August 1st and 2nd. Registration will be coming up soon.
 12. Facilities Manager comments: 1.) New handrails are needed on the stairs going to the Treasurer's office. 2.) Snowblower at the townhall needs to be replaced before next winter. 3.) The Toro grant paperwork has been submitted. Still need to submit the financial information to them before June 1st. 4.) Received one application so far for summer help at the cemetery. We will be very short handed this year as our regular part-time summer helper will not be returning for health reasons. 5.) Checked on the condition of the cemetery roads. There are 2.7 miles of roads and 1.2 miles are in need of repair work. 6.) Sheriff's work van is scheduled to be at the cemetery on April 13th and 14th and April 20th and 21st weather permitting to assist with raking.
 13. Adjournment: Being no further business, motion was made by Giuliani, support by Solda, to adjourn the meeting. All ayes. Passed 4-0. Meeting was adjourned at 6:25 p.m. Next meeting will be on May 14, 2018 at 5:00 p.m. at the Norway Township Hall.

Joyce Giuliani