

## NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: May 14, 2018

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee; Mike Steeno, Trustee.

1. Meeting was called to order at 5:00 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion by Steeno, support by Solda, to approve the agenda as presented.. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes of April 9th regular meeting: Motion by LaValley, support by Solda, to approve minutes as presented. All ayes. Passed 5-0.
5. Financial report: Report of income and expenses for April was reviewed.
6. Bills for approval: list of bills to be paid was discussed. Motion by Steeno, support by LaValley, to approve paying the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
  - a. Timber harvest: options for the timber harvest were reviewed again. The board decided to stay with their original choice of Option 1 which was voted on at the March board meeting. Byczek will contact VanOss Forestry Service with our decision and a request for bids will be put out when market prices are higher.
  - b. Boundary Line Road and County Road 577: bids on work for Boundary Line Road and County Road 577 were reviewed and discussed again.
    - i. Motion was made by Steeno, support by Giuliani, to accept the bid proposal from Bacco Construction for \$83,001.70 to crush, shape and pave Boundary Line Road between Valley View Road and Upper Pine Creek Road. Roll call vote: Ayes: Solda, LaValley, Giuliani, Byczek, Steeno. Nays: None. Passed 5-0.
    - ii. Supervisor Byczek asked for a motion from the Board to approve work on County Road 577. Request for a motion was made three times. No motions were offered. Work on County Road 577 will not be done at this time.
  - c. Spring clean up and tire grant:

- i. Solda reported that the dates for the Scrap Tire Cleanup are from May 21st through November 1st. Tony Edelbeck, Kingsford City Manager, will be responsible for putting the notice in the newspaper which will include all of the jurisdictions who are participating in this years cleanup. Notices will also be posted at the townhall, on channel 7, and on the website.
  - ii. Plans were finalized for the annual Spring Cleanup. Motion was made by Byczek, support by Steeno, to get 2 dumpsters and to hold the cleanup on Friday, June 1st and Saturday June 2nd, from 8-4 p.m. each day at the gravel pit area located behind the Norway Township Cemetery. 4 ayes, with Giuliani voting nay. Passed 4-1. Byczek will contact GAD to arrange for delivery of the dumpsters. Solda will be the on-site attendant on Friday and Steeno will be the on-site attendant on Saturday.
- d. Blight issues: deadlines for cleanup of blighted properties is approaching. Byczek will be contacting the property owners to check on their progress.
- e. Michigan CLASS investments: LaValley reported that transitioning funds from our local bank accounts to MI-Class accounts went smoothly. The Board directed her to move the funds from the certificate of deposit held at Range Bank into the perpetual care account at MI-Class and to close out the township accounts at U.P. State Credit Union and transfer those funds into the appropriate MI-Class accounts. Each fund will be moved separately to avoid mistakes.

#### 8. NEW BUSINESS:

- a. Signs for cemetery and town hall: Giuliani shared samples of the signs from 2 different companies asking for input on the design. The design will be finalized and proofs and samples will be brought to the next meeting so a decision can be made.
- b. Senior Citizen Center Proposal: representatives of the Norway-Vulcan Senior Citizens Center, Inc. have requested authorization from the township to put a request for millage on the August 7th primary election ballot. Motion made by Giuliani, support by Steeno, to allow the Norway-Vulcan Senior Citizens Center, Inc. to put their request on the August 7th Primary Election Ballot. All ayes. Passed 5-0. Giuliani will notify the County Clerk of the decision.
- c. Concession Stand: Solda presented the Board with preliminary plans for the proposed concession stand at the East Vulcan Recreation Area for review. Little League representatives are also asking for the Township to cover the cost of replacing the dirt on the infield of the ballfield. It is a very hard, uneven surface and not appropriate for people to run on. Little League parents will provide labor

to assist with the project.. Estimated cost to the township is \$2,970.00. Motion was made by Byczek, support by Solda, to pay for the cost of the removing the old surface, and replacing it with new sand/clay infield mixture approved for use on baseball fields. All ayes, with the exception of Giuliani who voted nay. Passed 4-1.

- d. Highway 8 Zoning - it has come to the attention of the Norway Township Board that property along U.S. Highway 8 that is south of Fairview Drive has been zoned as a Highway Commercial Overlay District. The Township has no records of this being done and would like to investigate how and when this happened. The matter was turned over to the Norway Area Zoning Board of Appeals who recommends having the Norway Area Planning Commission reexamine the exact areas of US 8 that should be included in the overlay zone.
  - e. Amend Budget: motion was made by Giuliani, supported by Solda, to amend the budget as follows to cover costs of VanOss Forest Services and Moyer Excavating. All ayes. Passed 5-0.
    - i. Move \$1,200 from cost center 2999620 Miscellaneous to 2998050 Consulting. This covers the cost of VanOss Forest Service
    - ii. Move \$2,500 from 2999650 Contributions to Other Accounts to 6909700 Recreation Area Capital Outlay to cover the cost of Moyer Excavating for baseball field infield dirt.
9. Citizens' Time: D. Sauld - blight complaint on property next door to his home. R. Girardi - time of regular monthly board meetings too early and hours of 8-4 are not appropriate for spring cleanup dumping times.
10. Committee reports:
- a. Steeno - NAPC is going to be looking into the Highway 8 zoning issue; the motel in Norway has been purchased and will reopen next month as an America's Best Value Inn; the Moose Lodge has been purchased and will be reopened as a distillery; CUPPAD and the NAPC will begin working on the Norway Area Master Plan this year.
  - b. Byczek - crack sealing on the new blacktop areas will begin soon, the drainage problem on Cedar St. will be worked on, and legal issues regarding the sinkhole in the yard of the apartment building on Main St. are being addressed.
11. Board member comments:
- a. Giuliani - election went well, used the E-Pollbook software in test mode and discovered that it is not set up to handle large volumes of absentee ballots. The new voting machine approved at the April meeting will be ordered in time for use at the August 7th election. We are going to need air conditioning in the

conference room before the election as it is very hot and the voting equipment needs to be used in an air conditioned room. New fire contract was just received. The monthly cost will drop from \$4,104 to \$3,948 per month beginning July 1st. There were 4 fire calls in the month of April. The next DCTA meeting will be held on May 21st at 6:30 p.m. at the West Branch Township Hall in Ralph.

- b. LaValley - still working on getting the Board of Review refund back from the Norway Vulcan Area Schools.
  - c. Byczek - we are going to get the money that we lost from not charging the 1% administrative tax fee on the winter taxes. We are covered under a errors and omissions clause by Par-Plan Insurance.
12. Facilities Manager comments: 1) we currently have 3 people working at the cemetery and recreation area. 2 fulltime and 1 part-time. 2) The cemetery has a problem with skunks. Traps are not working. An exterminator needs to be called for assistance. 3) Roads at the cemetery are in great need of repair.
13. Adjournment: Being no further business, motion was made by Giuliani, support by Steeno, to adjourn the meeting. All ayes. Passed 5-0. Meeting was adjourned at 6:40 p.m. Next meeting will be on June 11, 2018 at 5:00 p.m. at the Norway Township Hall.

Joyce Giuliani