

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: October 8, 2018

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee; Mike Steeno, Trustee

1. Meeting was called to order at 5:00 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion by Giuliani, second by Steeno, to approve the agenda with the addition of item f. Variance Cost for Zoning under Old Business.. All ayes. Passed 5-0.
3. Citizens' Time: None.
4. Approve minutes of September 10, 2018 meeting: Motion by LaValley, second by Solda, to approve minutes as presented. All ayes. Passed 5-0.
5. Financial report: Report of income and expenses for September was reviewed.
6. Bills for approval: list of bills to be paid was discussed. Motion by Steeno, second by LaValley, to approve paying the bills as presented. All ayes. Passed 5-0.
7. OLD BUSINESS:
 - a. Playground update: plans for the proposed building were reviewed. All necessary permits will be obtained and foundation work will begin the week of October 15th.
 - b. Petition DCRC for posting 25 mph speed limit signs: petition was sent to the road commission. It was not on their meeting agenda for this month. Byczek will follow up this issue.
 - c. Recreation Plan: the only items left to complete the recreation plan is to finalize the rough draft and get board approval of the plan. Giuliani will contact CUPPAD to arrange a meeting with them
 - d. Zoning Issues: the planning commission is reviewing some items in the Master Plan/Zoning Ordinance. Among them is building height, house square footage, alley setbacks and sign sizes. More on this as work progresses.
 - e. Timber harvest update: bids have been received by VanOss Forestry Service for harvesting the timber at the cemetery. Bids were reviewed and discussed. Motion made by Byczek, second by Steeno, to award the contract to Nickels Logging in the amount of \$23,244.00. Roll call vote: Ayes: Steeno, Solda, Byczek, LaValley. Nays: Giuliani. Motion passed 4-1.
 - f. Variance cost for zoning: At last month's meeting the board voted not to allow an increase in cost of several special types of zoning permits. The City of Norway informed us that the increased costs are due to the increase in newspaper advertising and the amount of work necessary for these types of permits. Since the city takes care of all of this work they informed us that they would be billing Norway Township for the increased costs associated with permits for township locations. Motion was made by Solda, second by Steeno, to raise the rates on Class A Non-Conforming Designation Permits, Conditional Use Permits, Rezoning Permits and Planned Unit Development Revisions from \$150 to \$300. All ayes. Passed 5-0.

8. NEW BUSINESS:

- a. Amend budget: Giuliani presented a list of budget amendments to be made to the cemetery and general township budgets to keep them in balance. Motion was made by Byczek, second by LaValley, to accept the budget amendments as presented. All ayes. Passed 5-0.
- b. Master Plan: Norway Area Planning Commission is in the process of reviewing the Norway Area Master Plan.

9. Citizens' Time: Robert Girardi - proposed park building and 25 mph speed limit

10. Committee Reports: Steeno - Norway Area Planning Commission - discussed in item b Under New Business.

11. Board member comments:

- a. LaValley - tax collection going well. Approximately \$1.25 million of the estimated \$1.3 million dollars in summer taxes has been collected so far. A PayPal account has been set up so we can bill the post office for snow removal costs this winter. .
- b. Giuliani - an agreement was reached with the post office to pay \$25 each time snow/ice removal is required at the post office. Bills will be sent through PayPal. The precinct inspectors for the November 6th election have been selected. Certification of inspectors will be on November 1st at Bay West College. The bi-annual audit is still being worked on and a draft should be ready for review on Friday.
- c. Byczek - Boundary Line Road is scheduled for blacktopping on October 18th weather permitting. WE Energies has received authorization for the Michigan Public Service Commission for installation of LED streetlights. The new rates are not available at this time. Norway Township will be the first jurisdiction these lights are installed in. MTA On The Road training will be held on October 10th at the Island Resort and Casino. 4 board members will be attending.

12. Facility Manager Comments: Water is now off at both the recreation area and the cemetery for the winter. Air conditioners have been removed from the town hall offices. The threshold on the front entrance doors has been repaired.

13. Adjournment: Being no further business, motion was made by Steeno, second by Solda, to adjourn the meeting. All ayes. Passed 5-0. Meeting was adjourned at 5:59 p.m. Next meeting will be November 12, 2018 at 5:00 p.m.

Joyce Giuliani