

Regular and Cemetery Meeting Minutes: 2/13/2017 (Meeting #11 of FY2017)

Board Members Present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee. Excused Absence: Mike Steeno, Trustee

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Motion by Giuliani, support by LaValley, to move Item a, under New Business, to position 7b. All ayes. Passed 4-0 Motion by Solda, support by Giuliani, to approve agenda as amended. All ayes. Passed 4-0.
3. Citizens' Time: None
4. Approve Minutes of January 9th, January 30th, and February 4th meetings: Motion by Solda, support by LaValley, to approve all minutes as presented. All ayes. Passed 4-0
5. Treasurer's Report: Motion by Giuliani, support by Byczek, to approve report as presented. All ayes. Passed 4-0.
6. Bills for approval: Motion by LaValley, support by Byczek, to approve bills as presented. All ayes. Passed 4-0
7. Guests:
 - a. Dickinson County Chamber Alliance: Lynda Zanon from the DCCA presented information about the organization and what benefits being a member brings to the township.
 - b. Norway Area Planning Commission: Ron Milbrath, chairman of the NAPC gave an update on future activities of the commission and the new laws pertaining to medical marijuana.
8. OLD BUSINESS:
 - a. Bid Openings: Five bids were received for the 2000 Chevrolet 3500 dump truck. Motion by Giuliani, support by LaValley, to accept the high bid of \$12,600 submitted by Ron Vivio. Roll call vote: all ayes, with Steeno being absent.. Passed 4-0. Two bids were received for the Toro Lawn Mower. Motion by Giuliani, support by Solda, to accept the high bid of \$285.00 submitted by Ron Vivio. Roll call vote: all ayes with Steeno being absent. Passed 4-0.
 - b. Letters to City/Road commission re: streetlights and roads: letter was sent to DCRC requesting them to advertise for bids for the resurfacing of WPA Road and Fairview Road. No bids received yet. Letter was also sent to the City of Norway

regarding changing over our streetlights from high pressure sodium lamps to LED heads. Discussion with City will take place soon.

- c. Fund balances: fund balance are good at this time. Discussion was held about how to invest funds in the future. Several options will be investigated and ideas brought to the next meeting.
- d. Budget progress: approximately two-thirds of the winter taxes have been collected as of 1/31/2017. The rest of the township budget is in good shape also.
- e. Township hall - insulation, lights, screens: ballasts and lamps have been replaced in the existing light fixtures. Screens were removed and will be repaired as needed. The window in the Treasurer's office needs repair. The stairwell to the 2nd floor will be blocked off and a door installed. Feasibility of installing insulation in the 1st floor ceiling will be explored

9. NEW BUSINESS:

- a. Norway Area Planning Commission: moved to item 7b.
- b. Fire protection: per the contract with the City of Norway, fire protection cost will be \$4,104 per month beginning July 1.
- c. Blight progress: Ordinance is being drafted. Procedures are being written for enforcement of the ordinance. Both drafts will be discussed at the March meeting.
- d. Audit support: QuickBooks program has been purchased and installed on the clerk's computer. Clerk is setting up the program and we will begin using it as of April 1st.
- e. South Circle Drive: Byczek asked the road commission to obtain bids for resurfacing South Circle Drive. In the event that bids come in low and there is money available for more roadwork, this road would be a good choice due to its close proximity to the other projects.
- f. Meeting with Beau LaFave: Beau LaFave will have a meeting on either March 10th or March 24th with county, city and township officials. More info will be passed along as it is received.
- g. Public hearing for budget: public budget hearing will be held on March 8th at 5:30 p.m. at the Vulcan Town Hall.

10. Citizens' Time: Tammy Zanon - Perpetual care fund. Ron Vivio - Rental of hall.

11. Committee Reports: Solda to attend Solid Waste Management meeting on Wednesday. Byczek has been in touch with Dickinson County Road Commission throughout the month.
12. Board member comments: Giuliani stated that the website is in final design and should be available for viewing by the board later this week. Byczek said he will send a letter to the owners of the dog who was relieving himself on our lawn, thanking them for keeping the area clean
13. Sexton's comments: 2 burials in January.
14. Adjournment: Motion by Giuliani, support by Solda, to adjourn the meeting. All ayes. Passed 4-0 Meeting adjourned at 6:50 p.m. Next regular meeting will be on March 13, 2017 at 5:30 p.m. Public Budget Hearing will be held on March 8, 2017 at 5:30 p.m. at the Vulcan Town Hall. Norway Township will host the March DCTA meeting on March 20, 2017 at 6:30 p.m. at the Norway Township Hall.

Joyce Giuliani
Clerk