

NORWAY TOWNSHIP BOARD MONTHLY MEETING MINUTES: April 13, 2020

Board members present: Don Byczek, Supervisor; Joyce Giuliani, Clerk; Kristen LaValley, Treasurer; Dave Solda, Trustee, Mike Steeno, Trustee

1. Meeting was called to order at 5:30 p.m. by Supervisor Byczek. Pledge was recited.
2. Approve/amend agenda: Solda requested to add under Old Business, Scrap Tire Grant and Byczek requested to add under New Business, Shared Revenues and Road Bids. Motion to approve agenda as presented with the addition of the above requested topics was made by Giuliani, second by Steeno. All ayes. Passed 5-0.
3. Citizens' Time: None
4. Approve minutes of March 16, 2020 meeting: Motion by Solda, second by LaValley, to approve minutes as presented. All ayes. Passed 5-0.
5. Financial report: Report of income and expenses for March was reviewed. Township funds have been transferred from MI-Class to banks which have FDIC insurance. LaValley will make sure that funds that exceed the \$250,000 per facility FDIC insurance cap are moved to another bank.
6. Bills for approval: list of bills to be paid was discussed. Motion by Steeno, second by LaValley, to pay bills as presented. All ayes. Passed 4-0.
7. OLD BUSINESS:
 - a. Scrap Tire Grant: Solda is attending the Central Landfill Authority meeting on Wednesday and requested any information that he needs to bring forth at the meeting. Giuliani requested that the cut-off date for the collection of scrap tires be set at November 30, 2020 to enable proper paperwork to be sent to the state in a timely manner.
8. NEW BUSINESS:
 - a. Spring Clean-up: this year's spring clean-up will be on June 3, 4, and 5. Dumpsters will be placed at the old school property in East Vulcan again.
 - b. Direct Deposit of paychecks: Giuliani requested that we change over to direct deposit for employee paychecks to provide more convenience and efficiency. Discussion was held. Motion was made by Byczek, second by Giuliani, to change over to direct deposit of employee paychecks. Roll call vote: Ayes - Giuliani, Byczek, LaValley. Nays - Solda, Steeno. Motion passed 3-2.
 - c. Hall Renovations: due to the uncertainty of revenue sharing fund amounts the board decided to put off doing the parking lot upgrades at the town hall until later this year. However, we have already received bids for the pressure washing and sealing of the exterior of the town hall and the board felt that there was sufficient funds available to do this job. Motion was made by Steeno, second by Solda, to accept the low bid from Bosk Corporation for pressure washing and sealing the exterior of the town hall. All ayes. Passed 4-0, with LaValley abstaining due to conflict of interest.

- d. Water at Cemetery: Facilities Manager Chartier brought up the problem of their being no place to wash his hands at the cemetery. Chartier will work with the board to come up with a plan to solve the problem.
 - e. Cybersecurity Insurance: Par-Plan insurance is offering cybersecurity insurance as a rider to the township insurance plan. Motion was made by Byczek to add the cybersecurity rider to our insurance plan, second by LaValley. All ayes. Passed 5-0.
 - f. Park Closure: due to the corona virus shutdown the county has suggested that area parks be closed. At this time there has not been evidence of too many people in the park. The board decided to leave the park in East Vulcan open for now unless there is a problem of misuse.
 - g. Summer Employment: we have received 3 applications to date. Summer employees are expected to be hired and on the job by the first part of May.
 - h. Solar Array Project at Groveland Mine site: the site visit scheduled for May 14th is still on at this time. Info on time and meeting place will be forthcoming soon.
 - i. Shared Revenues: due to the corona virus shutdown state officials are anticipating a significant decline in state shared revenue payments to local jurisdictions. This will have an impact on township projects this year.
 - j. Road Bids: Bids were received for our 2 road paving projects this year. Costs were within budgeted amounts. Motion was made by Steeno, second by Giuliani, to proceed with awarding of the bids to the low bidder, Bacco Construction Co, for paving of Main Street from US 2 to US 2 and Cedar Street. All ayes. Passed 5-0. The Dickinson County Road Commission will be notified of our decision.
9. Citizens Time - None
10. Committee reports - None
11. Board member comments - Byczek - just a reminder, the logging project at the cemetery has been extended until June 1.
12. Facility Manager Comments: None
13. Adjournment: Being no further business, motion was made by Giuliani, second by LaValley, to adjourn. All ayes. Passed 5-0. Meeting was adjourned at 6:35 p.m. Next meeting will be May 11, 2020.

Joyce Giuliani